



**North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board meeting held on
Thursday 16 November 2017
at 10.00 am, Council Chambers, Cunninghame House, Irvine**

Present

Stephen McKenzie, NHS Ayrshire & Arran (Chair)
Councillor Robert Foster, North Ayrshire Council (Vice Chair)
Councillor Timothy Billings, North Ayrshire Council
Councillor Christina Larsen, North Ayrshire Council
Councillor John Sweeney, North Ayrshire Council
Bob Martin, NHS Ayrshire & Arran
Dr Janet McKay, NHS Ayrshire & Arran
Alastair McKie, NHS Ayrshire & Arran

David Rowland, Head of Service (Health and Community Care)
Margaret Hogg, Section 95 Officer/Head of Finance
David MacRitchie, Chief Social Work Officer – North Ayrshire
Alistair Reid, Lead Allied Health Professional Adviser
David Thomson, Lead Nurse/Mental Health Advisor
Louise McDaid, Staff Representative – North Ayrshire Council
David Donaghey, Staff Representative – NHS Ayrshire and Arran
Robert Steel, Chair Kilwinning Locality Forum
Fiona Thomson, Service User Representative
Nigel Wanless, Independent Sector Representative
Vicki Yuill, Third Sector Representatives
Marie McWaters, Carers Representative

Also Present

Councillor Anthea Dickson, North Ayrshire Council

In Attendance

Thelma Bowers, Head of Service (Mental Health)
Eleanor Currie, Principal Manager (Finance)
Jo Gibson, Principal Manager (Planning and Performance)
Dale Meller, Senior Manager (Community Mental Health)
Kate McCormack, Community Care (Mental Health/Learning Disabilities)
Mark Gallagher, Lead Officer (North Ayrshire Alcohol and Drug Partnership)
Cheryl Gilmour, Recovery Policy Officer
Karen Andrews, Team Manager (Governance)
Angela Little, Committee Services Officer

Apologies for Absence

Dr Paul Kerr, Clinical Director
Stephen Brown, Interim Director NAHSCP

Chair's Remarks

The Chair welcomed Robert Steel, Chair of the Kilwinning Locality Forum to the Integration Joint Board.

1.	<p>Apologies</p> <p>Apologies were noted.</p>	
2.	<p>Declarations of Interest</p> <p>In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies there were no declarations of interest.</p>	
3.	<p>Minutes/Action Note</p> <p>The accuracy of the Minutes of the meeting held on 17 August 2017 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973, subject to the following addition, shown in bold:-</p> <p>10. Ensuring Alignment of Advice Services in North Ayrshire</p> <p>The Board agreed, Councillor Billings and Barbara Hastings dissenting, on the basis that they considered that the proposal did not take appropriate account of the risk to existing non-council advice services because of the change to the way in which they are funded, to (a) develop the capacity of the Money Matters Team within the totality of the financial</p>	
3.1	<p>Matters Arising</p> <p>Public Partnership Forum – a meeting has taken place with the PPF. Further meetings will take place with the PPF as the Locality Forums are developed and are likely to take place in February and August 2018.</p> <p>F. Thomson advised of the large number of meetings that require attendance by service user and carer representatives that would be assisted by appointments to the vacant posts. F. Thomson to further discuss with S. Brown and J. Gibson.</p> <p>Technology Enabled Care (TEC) and Innovation – the financial viability has been examined and requires to be reported to NHS Scrutiny. An update will be provided as soon as NHS Scrutiny have considered the report.</p>	<p>S. Brown/J. Gibson and F. Thomson</p> <p>Kathleen McGuire</p>

<p>4.</p>	<p>Café Solace</p> <p>Mark Gallagher, Lead Officer (Alcohol and Drugs Partnership) and Cheryl Gilmour, Recovery Policy Officer gave a presentation on the work of Café Solace.</p> <p>The presentation provided information on Café Solace which is a community resource providing low cost, good quality food and opportunities for the people of North Ayrshire. Operating in Ardrossan, Irvine and Kilbirnie, the cafés are run by volunteers in recovery, all with appropriate training, experience and qualifications, who want to support their local community. It provides an opportunity to build social networks in a safe and welcoming place and an ideal chance to find out information about services and supports, about what’s going on in North Ayrshire and how to get involved.</p> <p>Mark Crombie and Hugh Reid, both volunteers at Café Solace described their involvement in Café Solace, outlining their experiences and the positive impact on their lives.</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • The success of the project and the interest from other locality areas for this initiative; and • The development of the café into a model of community engagement that cuts across all age groups and tackles inequality and early intervention. <p>The Chair and Board Members thanked the officers and volunteers for their presentation and noted that the Heads of Service would explore social enterprise options for Cafe Solace to make it more sustainable in the longer term.</p>	
<p>5.</p>	<p>Director’s Report</p> <p>Submitted report by Stephen Brown, Interim Director NAHSCP, on development within the North Ayrshire Health and Social Care Partnership.</p> <p>The report highlighted works underway in the following areas:-</p> <ul style="list-style-type: none"> • National Reference Group – thematic scrutiny of adult protection; • Chief Officers/CSWA Meeting on children’s services; • Education and Skills Committee • Children and Young Persons Mental Health; • Woodland View Official Opening; • Health and Social Care pressures; • Care experienced young people – Council Tax exemptions; • Children’s Challenge Fund; • Child Protection and Safeguarding Team; • NAHSCP Infographic; 	

	<ul style="list-style-type: none"> • Celebrating Success Again - Ward 3 Woodland View, Irvine, Café Solace, Mental Health Pilot – Ayrshire Police Scotland Awards and care experienced young people event; • Review of Integration Scheme. <p>The Board was also advised that the Dirrans Centre has been awarded the Investors in People Award and had also gained Grade 6 from the Care Inspectorate.</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • The findings from the review of the Integration Scheme that had been shared with South Ayrshire; • The range of awards that have been achieved by services whilst embracing the change agenda and delivering core business. <p>The Board agreed (a) that a table of the awards achieved be prepared to highlight the number and range of success within the partnership; and (b) to otherwise note the report.</p>	S. Brown
6.	<p>Meeting Dates 2018</p> <p>Submitted report by Angela Little, Committee Services Officer on the proposed dates for meetings of the Integration Joint Board and the IJB Performance and Audit Committee for 2018. Appendices 1 and 2 to the report provided details of the key dates for meetings of the IJB and the IJB PAC in 2018. A calendar of Council, CPP, NHS Board and IJB and IJB PAC meetings was attached for information at Appendix 3.</p> <p>The Board agreed (a) that a calendar be prepared listing all other relevant group meetings dates; and (b) the dates for meetings of the Integration Joint Board and the Integration Joint Board Performance and Audit Committees for 2018, as outlined in the report.</p>	A. Little
7.	<p>Period 6 Financial Performance</p> <p>Submitted report by Eleanor Currie, Principal Manager and Margaret Hogg, Chief Finance Officer on the projected financial outturn for the financial year 2017/18 as at 30 September 2017.</p> <p>The detailed position against the full year budget of £224.540m was set out at Appendix A to the report. Appendix B detailed some savings at risk from delivery and included £1.165m of NHS savings shortfall still to be agreed. The forecasted net position, including the projected underspend of £0.497m was outlined in Appendix C. Appendix D provided full details of previously approved mitigations, which if delivered will reduce the deficit to £4.094m. Further mitigations have been develop, which if approved would reduce the deficit to £3.614m and were detailed in Appendix E. Appendix F detailed underspends which have been allocated to the NHS savings target. The Budget Reconciliation was attached at Appendix G and Appendix H outlined the Annual Financial Statement for 2017/18.</p>	

	<p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • The NHS underspend that had not been known in April 2017; • The removal of underspends from budgets; • The overall financial headline for each budget and that the sub sections only highlight the larger variances and therefore may not total the headline figure; • Further information that will be provided to Members on the application of the Integration Scheme to the projected overspend in 2017/18; • One out-of-authority care package that Legal Services confirmed required to be backdated for 5 years at a cost of £392,000; • Additional care packages that have been put in place to assist delayed discharges; • A review of those savings that have not been achieved that has been undertaken to identify when the savings will be delivered; • The responsibility of the partnership for the Set Aside Budget which is managed in-year by the Health Board; • Information that has been provided to the Child and Sport Committee on the financial position and projections; • The financial overspend by 20 other IJBs; • Proposed mitigating actions that will waitlist new clients based on need for equipment, a delay in recruiting 10 staff for care at home and additional savings to be secured from Challenge Fund projects; <p>The Board agreed to (a) note the projected financial outturn for the year; (b) approve the proposed mitigation actions detailed in Appendix E; (c) approve the savings identified to date against the NHS target (Appendix F) and note that this will be further refined as part of an update to the Board in December; (d) note the Annual Financial Statement for 2017/18 as outlined in Appendix H; and (e) to provide further information to Members on the application of the Integration Scheme to the projected overspend in 2017/18;</p>	E. Currie
8.	<p>Chief Social Work Officer Annual Report</p> <p>Submitted report by David MacRitchie, Chief Social Work Officer on the annual report of the Chief Social Work Officer to the local authority on the statutory, governance and leadership functions of the role, as detailed at Appendix 1, which included information in relation to:-</p> <ul style="list-style-type: none"> • Partnership structures/governance arrangements; • Social Services landscape/market; • Resources; • Service Quality and Performance including delivery of statutory functions; • Statutory Duties – Protection; and • Workforce. 	

	<p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • The partnership approach that will provide a robust care plan for all young people to facilitate a return to the local community; • An increase of 31% in Community Payback Orders which has not seen an increase in budget to reflect the demand; and • Information that will be provided to Members to provide a landscape picture of the projections outlined the report and their associated budgets. <p>The Chair thanked the Chief Social Work Officer for the quality and clarity of his report.</p> <p>The Board agreed (a) that information be provided to Members of the projections highlighted in the report and their associated budgets; and (b) to note and endorse the Chief Social Work Officer Annual Report as set out in Appendix 1 to the report.</p>	D. MacRitchie
**	Councillor Foster left the meeting at this point.	
9.	<p>Service Review of Pan Ayrshire Psychological Services</p> <p>Submitted report by Thelma Bowers, Head of Service (Mental Health) on the progress of the Service Review of Pan Ayrshire Psychological Services. The draft Review of Pan Ayrshire Psychological Services was attached at Appendix 1 to the report.</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • A presentation that will be made to North, East and South IJBs on the Service Review of pay Ayrshire Psychological Services; • Two posts that will be lost within the senior leadership structure as a result of natural wastage; and • The review has been led by the Director of Psychological Services. Extensive engagement has been undertaken as part of the wider process with staff by the Director of Psychological Services and the Heads of Service. <p>The Board agreed to (a) approve the establishment of a pan-Ayrshire and Arran professional lead role to provide strategic leadership for Psychological Services across the region and at senior Partnership level; and (b) Operational integration: Psychological Services staff to be integrated and embedded in operational teams for Adult community mental health and child specialities CAMHS/community paediatric services.</p>	T. Bowers

<p>10.</p>	<p>HSCP Strategic Plan 2018-21 (1st Draft)</p> <p>Submitted report by Scott Bryan, Team Manager (Planning) on the current status of the development of the partnership's new three year Strategic Plan for the period April 2018 – March 2021, which was attached at Appendix 1 to the report.</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • The finalised Strategic Plan that will shortly be circulated to IJB Members for their feedback; • The engagement of Board Members in the consultation; and • The provision of an Executive Summary of the Strategic Plan. <p>The Board agreed (a) that an Executive Summary be prepared; and (b) the proposed content and layout of the 1st draft of the Strategic Plan 2018-21.</p>	<p>Jo Gibson</p>
<p>**</p>	<p>Councillor Sweeney left the meeting at this point.</p>	
<p>11.</p>	<p>Peer Support Services Specification for People with Mental Health Problems in North Ayrshire</p> <p>Submitted report by Dale Mellor, Senior Manager (Community Mental Health) on the outcome of an options appraisal undertaken in relation to the future commissioning model for a peer support, recovery and employability service. The report provided details of the three options that had been examined:-</p> <ul style="list-style-type: none"> • Option 1 – status quo – re-tender utilising the current service specification; • Option 2 – re-tender as one service specification with the addition of the recovery college; and • Option 3 – re-tender each aspect of the service specification separately – peer support, employability and recovery college. <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • The new contract that will be like-for-like and split £85,000 for peer support, £50,000 for employability support services, with a scoping exercise being undertaken for the recovery college element; and • A report that will be made to a future meeting of the IJB on the scoping exercise that will be undertaken. <p>The Board agreed (a) that a report be provided to a future meeting on the scoping exercise undertaken in respect of the recovery college; and (b) to approve Option 3 as the commissioning model for the peer support, recovery and employability service.</p>	<p>D. Meller</p>

12.	Valedictory The Chair advised Members that Margaret Hogg, Section 95 Officer, would be leaving the Council and the North Ayrshire Health and Social Care Partnership to take up a new post. The Chair thanked Margaret for her outstanding contribution to the work of the partnership and wished her the very best in her new role. Members of the Board joined the Chair in paying tribute to Margaret. Margaret thanked the Chair and the Board for their kind words.	
	The meeting ended at 12.30 p.m.	