

Minute

Minute of Integration Joint Board Meeting

Date: Wednesday 15 November 2017

Time: 2.15pm
7DE

Place: Crossraguel Room, Carrick Centre, Maybole, KA19

Present

Stewart Donnelly (Chair)
Councillor Julie Dettbarn (Vice Chair)
Claire Gilmore
Councillor Douglas Campbell
Councillor Hugh Hunter
Lesley Bowie
Margaret Anderson
David Donaghey, Depute Representative Member - NHS Ayrshire & Arran Staff Side
Glenda Hanna, Depute Representative Member – Independent Sector
Hugh Millar, Representative Member - Public Partnership Forum
Marie Oliver, Representative Member - Third Sector
Susan Dodd, Representative Member – Carers

In Attendance

Tim Eltringham, Chief Officer (Director of Health and Social Care)
Rob Whiteford, Chief Finance Officer
Ralph Riddiough, Standards Officer
Paula Godfrey, Head of Children's Health, Care and Criminal Justice Services
Dr Joy Tomlinson, Interim Director of Public Health (Joint)
Billy McClean, Associate Director for Allied Health Professions
Phil White, Partnership Facilitator
Bill Gray, Senior Manager - Planning & Performance
Marie Keirs, Principal Accountant
Jacqueline Lucy, Administration Assistant

Stewart Donnelly in the Chair

1. Apologies for Absence

Apologies for absence were received on behalf of Councillor Brian McGinley, Jim McGinn, Margaret McKeith, Dr Phil Hodkinson, Dr Chaitanya Mudunuri, Dr Kes Khaliq, Rosemary Robertson, Kenny Leinster and Elaine Hill.

2. Declarations of Interest

There were no Declarations of Interest by Members of the Board in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

3. Minute of Previous Meeting

The minute of the meeting held on 18 October 2017 ([previously circulated](#)) was approved by the Board.

4. Matters Arising

A paper was submitted ([previously circulated](#)) updating Members of the Board on matters arising from previous meetings of the Integration Joint Board and the following was noted:

Access to Information and Information Management – It is proposed an update report will be submitted to a future meeting of the Board.

Budget Monitoring Report for Period 7 – Work remains ongoing in relation to the consideration of a Nurse Bank for SA HSCP. It is anticipated a progress report will be submitted in February 2018.

Chief Social Work Officer Annual Report and MAPPA Guidance – A report will be submitted to the March 2018 meeting of the Board, once this has been considered by South Ayrshire Council.

Looked After Children Strategy – On the agenda for discussion at today's meeting.

Technology Enabled Care Strategy – Colleagues are awaiting publication of the National Digital Strategy, and so TEC Funding will be considered as part of a response to this Strategy.

ADP Financial Proposal – Discussions remain ongoing between the Chief Social Work Officer and the Chief Finance Officer. A further update on progress will be provided in March 2018.

General Services Housing Review – An update report will be submitted to the Board at a future meeting.

New Strategic Plan for 2018-21 - It is proposed an update report will be submitted to the February meeting of the Board.

Community Links Practitioners – an update position will be provided at the next meeting of the Board, as confirmation of recurring funding is awaited.

Communications Strategy and Plan – The consultation phase has now commenced, with this being remitted to key stakeholders and appropriate forums.

Pan-Ayrshire Community Phlebotomy Service - An update report will be submitted to the Board at a future meeting.

5. Financial Monitoring Report

A report was submitted ([previously circulated](#)) on the Integrated Budget by the Chief Finance Officer at Period 6 – 30th September, 2017 for consideration by the Board.

The Chief Finance Officer took Members of the Board through the contents of the report highlighting that the projected overspend of £1.321m for the financial year, as noted within the report, is based on 6 months of actual financial activity and a projection for the remaining 6 months and, as a consequence, the figure may be subject to change. The Chief Finance Officer also highlighted the budget virement request at section 5.1 of the report and indicated this will have no impact on the full year budget projections.

Councillor Campbell sought clarification on the use of vacancies to achieve savings efficiencies. The Chief Officer advised that within Social Work Services and registered services, vacancies are always advertised.

Councillor Hunter asked as to the position on funding from the Scottish Government for the period 2018/19. The Chief Officer noted that there will be a budget statement by the Scottish Government in December 2017 which may contain reference to the funding of Integration Authorities. Future budget planning will be dependent on this statement, together with funding confirmation from both parent bodies. The Chief Officer will make a copy of the most recent Audit Scotland Report on the NHS in Scotland available to Board Members for their information.

Ms Anderson suggested that the cost of missed appointments and unused prescription medications should be published in order to allow members of the public to understand the implications of both of these. The Chair proposed further discussion take place on these matters at a later date.

The Board agreed to (1) note the current projected overspend of £1.321m; (2) note the assumptions made in making this projection; (3) note that the Management Team will continue to work to deliver a balanced budget in 2017-18; and (4) approve the social care virement detailed at section 5.1.

6. Looked After Children Strategy

A report was submitted ([previously circulated](#)) providing Board Members with an update on the development and implementation of the Looked After Children Strategy.

Ms Godfrey took Members of the Board through the contents of the report providing a detailed explanation of the progress made to date which was noted within Section 4 of the report. This covered a number of areas including: Prevention and Early Intervention, Corporate Parenting, Kinship Care, Foster Care, Looked After at Home, the Champions Board and Contracting and Commissioning. Areas for improvement from the Strategy are reflected with associated actions in the Integrated Children's Service Plan 2017-2020; in the Integrated Children's Inspection Action Plan and in the Service Improvement Plan 2017-2020.

The Board agreed to (1) note the contents of the report and progress made to date; (2) note that areas for improvement arising from the Integrated Children's Services Inspection will be reported to the IJB Performance and Audit

Committee and the Community Planning Partnership Strategic Delivery Partnership – Integrated Children’s Services Planning Group; and (3) note that relevant actions will be reflected and reviewed as part of service delivery.

7. Risk Management Strategy

A report was submitted ([previously circulated](#)) on the proposed Risk Management Strategy for the Health and Social Care Partnership for consideration of approval.

Mr Gray advised that, since the inception of the Integration Joint Board in 2015, regular updates have been provided on the Strategic Risk Register. It is important in the challenging environment within which the Integration Joint Board operates, that IJB Members have a clear understanding of the risk management processes in place within the Health and Social Care Partnership and this governance document has been written to provide a point of reference in this regard.

In response to a point from a Board Member, it was agreed that a briefing would be held at a future meeting to discuss risk management and how to manage risks.

The Board agreed to approve the Risk Management Strategy and agreed that a briefing be held at a later date.

8. Integration Joint Board and other Meetings in 2018/19

A report was submitted ([previously circulated](#)) by the Director of Health and Social Care detailing IJB and other meeting dates for 2018/19.

Mr Gray advised Board Members that consultation had taken place with relevant colleagues in NHS Ayrshire & Arran and South Ayrshire Council Committee Services to ensure that the dates proposed don’t conflict with any currently scheduled by either statutory body. The Chair and Vice-Chair of the IJB and Councillor McGinley as Chair of the Performance and Audit Committee have also been consulted on their availability.

The Board agreed to approve the meeting dates proposed.

9. Biggart Hospital Update

A report was submitted ([previously circulated](#)) providing Board Members with an update on the reconfiguration of Biggart Hospital.

Mr McClean advised that management, staff and Partnership Trades Unions have worked together to successfully deliver the reconfiguration of the Community Hospital which was completed on 25th October, 2017. The vision for the Community Hospital is that it will become a centre of excellence providing focussed, tailored, rehabilitation and end of life care for those who do not require acute hospital care, but need more support than can be safely provided at home. The new model will concentrate

resources over 83 beds, in 3 wards (23x Palliative Care, 30x Ortho-geriatric Rehabilitation and 30x General Rehabilitation). The expected throughput of the new model is 635 patients per year (470 rehabilitation, 27 palliative care and 138 accommodated whilst awaiting care.)

Ms Hanna requested information on the cost of a bed prior to the reconfiguration, as well as the cost now. Mr McClean advised that it is important to note that whilst the cost per bed may have increased, the cost per service user will have decreased due to the discharge rates.

The Board agreed to note the reconfiguration of services at Biggart Hospital and thanked all staff involved and acknowledged the commitment to achieve the reconfiguration. An update report will be provided to a future meeting of the Board in 6 months.

10. Strategic Planning Advisory Group

The minutes of the meeting of the Strategic Planning Advisory Group held on 30 August 2017, were submitted ([previously circulated](#)) by the Director of Health and Social Care for noting by the IJB.

11. Any Other Business

Ms Oliver advised that an Access Panel Event is being held in January 2018 and she will confirm details to the Board.

Ms Tomlinson made Board Members aware that the UK Supreme Court has recently dismissed the legal challenge to the Scottish Government's proposal to implement a minimum unit pricing on alcohol sold in Scotland.

As there were no further matters to discuss, the meeting closed at 4.15pm.

12. Date of Next Meeting

Wednesday 13 December 2017 at 2pm, within John Pollock Centre, Mainholm Crescent, Ayr, KA8 0QQ. Please note as previously agreed, this will be a private workshop session for Board Members.