

| Meeting date | Min ref | Action | Action owner | Status | Due by | Update | Closed on |
|--------------|-----------------|---|--------------------------------------|----------|------------------|---|------------|
| 04-Feb-2019 | 8.1 (016/19) | A workshop to be arranged to consider national Public Health reform in the context of Board's ambitions to deliver safe, effective and person centred care. | Dir PH/ Head of Corporate Governance | Complete | Early 2020 | Arranged for Monday 6 April 2020 | 22.01.2019 |
| 19-Aug-2019 | 3.1 (104/19) | The Board's response to the Sturrock Report would be circulated to Members. | Head of Corporate Governance | Complete | ASAP | Circulated by email | 20.08.2019 |
| 07-Oct-2019 | 6.4 (126/19) | Future SPSP reports to Board to highlight the beneficial impact of improvement activity in terms of patient and staff experience to give assurance to board members. | Nurse Director | Complete | February 2020 | Future SPSP workstream papers will include beneficial impacts where appropriate | 15.11.2019 |
| 07-Oct-2019 | 7.5 (134/19) | An assurance report would be provided to Information Governance Committee on specific actions being taken forward in relation to security breaches, including any themes highlighted. | Joint Medical Director | Complete | Next IGC meeting | Paper discussed at IGC on 4 November 2019 | 15.11.2019 |
| 3-Dec-2019 | 6.3 (157/19) | ECB standard - future HAI reports would include commentary to promote understanding of the Board's improvement trajectory and interventions being put in place in relation to the ECB standard. | Nurse Director | Complete | February 2020 | Included in HAO paper to Board on 3 Feb 2020 | 22.01.2020 |