Meeting date	Min ref	Action	Action owner	Status	Due by	Update	Closed on
03/02/2020	6.1 (006/ 2020)	Patient Story - future papers to support the Patient Story would be enhanced to emphasise the positive benefits and learning for staff	Nurse Director	Completed	Next board meeting	Will be included in future papers	25/03/2020
03/02/2020	8.1 (016/ 2020)	Preventing Drug related Deaths - Board Members to receive regular updates on prevention activities through the Alcohol and Drug Partnerships in Ayrshire. Process and timescales to be agreed	Director of Public Health (joint)	Completed	March 2020 (for planned timescales)	DPH will provide paper to Board October 2020	30/03/2020
30/03/2020	8.1 (035/ 2020)	CAMHS and Psychological services capacity – report on future workforce position	Director of NAHSCP	In progress	May 2020	Director to update Board at future meeting	
30/03/2020	9.3 (039/ 2020)	SA HSCP Children's Services Plan - Members requested clarification re priorities for Employability and Skills and whether this was solely for care experienced young people or for all school leavers.	Director of SAHSCP	Completed	May 2020	Members advised service is offered to all young people who may be risk; focus on those furthest from labour market	18/05/2020
30/03/2020	9.5 041/ 2020	Temporary revision to corporate governance arrangements – consider wording to reflect the Board Chair and Chief Executive decision regarding any ad hoc Board or Governance meeting.	Head of Corporate Governance	Completed	Immediate	Additional wording added. Temporary arrangements published to external web.	08/04/2020