

## Ayrshire and Arran NHS Board Meeting

Monday 17 August 2020 at 9.15am

MS Teams

### Agenda

<u>Item No</u>	<u>Title and Recommendation of Item</u>	<u>Paper No</u>	<u>Name of Lead</u>
1.	<b>Apologies for absence</b>		
2.	<b>Declaration of interests</b>		
3.	<b>Minutes of meeting held on 25 May 2020</b>	Paper 1	Board Chair
4.	<b>Matters arising</b>	Paper 2	Board Chair
5.	<b>Chief Executive and Board Chair report</b>	Verbal	Chief Executive & Board Chair
6.	<b>Quality</b>		
6.1	<b>Patient experience annual report 2019/20</b> To receive the patient experience annual report for 2019/2020 for assurance	Paper 3	Hazel Borland
6.2	<b>Healthcare associated infection (HAI) full report</b> To discuss and be assured of current activity to reduce HAI across NHS Ayrshire & Arran	Paper 4	Hazel Borland
7.	<b>Corporate Governance</b>		
7.1	<b>Corporate Governance learning and improvement plan 2020-2021</b> To receive an update and assurance on management of the learning and improvement plan	Paper 5	Shona McCulloch
7.2	<b>Audit Committee</b> Key issues from meeting on 12 June 2020. Approved minutes of meetings held on 18 March and 13 May 2020	Paper 6a Paper 6b Paper 6c	Michael Breen
7.3	<b>Healthcare Governance Committee</b> Key issues from meeting on 3 August 2020. Approved minutes of meetings held on 9 March and 29 June 2020	Paper 7a Paper 7b Paper 7c	Linda Semple
7.4	<b>Information Governance Committee</b> Key issues from meeting held on 21 July 2020 Approved minute of meeting held on 17 February 2020	Paper 8a Paper 8b	Joe Cullinane

<b>7.5</b>	<b>Integrated Governance Committee</b> Key issues from meeting held on 11 June 2020 Approved minute of meeting held on 15 May 2020	Paper 9a Paper 9b	Lesley Bowie
<b>7.6</b>	<b>Staff Governance Committee</b> Approved minute of meeting held on 11 February 2020	Paper 10*	Adrian Carragher
<b>7.7</b>	<b>Performance Governance Committee</b> Key issues from meeting held on 30 July 2020 Approved minute of meeting held on 3 March 2020	Paper 11a Paper 11b	Bob Martin
<b>8.</b>	<b>Corporate Governance – annual reports 2019/20</b>		
<b>8.1</b>	<b>Board Governance Committees</b> The 2019-2020 annual reports for Board Governance Committees are presented to members to note progress and provide assurance that committees have delivered their remit. Members to approve the updated Audit Committee Terms of Reference.		Lesley Bowie
8.1.1	Audit Committee annual report	Paper 12	
8.1.2	Healthcare Governance Committee annual report	Paper 13	
8.1.3	Information Governance Committee annual report	Paper 14	
8.1.4	Integrated Governance Committee annual report	Paper 15	
8.1.5	Performance Governance Committee annual report	Paper 16	
8.1.6	Staff Governance Committee annual report	Paper 17	
<b>8.2</b>	<b>Area Professional Committees annual report</b> – To approve a change to the Area Clinical Forum and Professional Committee constitutions – To receive the report and note progress of the committees	Paper 18	Adrian Carragher
<b>8.3</b>	<b>Pharmacy Practices Committee</b> – To approve an amended process for approval of minor relocation of community pharmacies – To receive the annual report and note progress of the Committee	Paper 19a Paper 19b	Eddie Fraser
<b>8.4</b>	<b>Medical Education Governance annual report</b> To receive the report and be assured of management status of medical education and training across NHS Ayrshire & Arran	Paper 20	Crawford McGuffie
<b>9.</b>	<b>Performance</b>		
<b>9.1</b>	<b>Performance report</b> To receive an update and assurance on management and provision of unscheduled and planned care	Paper 21	Kirsti Dickson
<b>9.2</b>	<b>Financial Management report</b> To discuss the Board’s financial position to 30 June 2020	Paper 22	Derek Lindsay

<b>9.3</b>	<b>East Ayrshire Integration Joint Board annual review of Strategic Plan, Workforce Plan and Property and Assets Management Strategy 2018-21</b> To discuss and endorse the annual review report	Paper 23	Eddie Fraser
<b>10. Decision/approval</b>			
<b>10.1</b>	<b>Arran Integrated Island Services – Initial Agreement</b> To support re-submission of the Initial Agreement to the Scottish Government Capital Investment Group	Paper 24	Stephen Brown
<b>10.2</b>	<b>Vascular services</b> To approve proposals to support the Regional West of Scotland Vascular Service Network Business Case	Paper 25	Joanne Edwards
<b>11. For information</b>			
<b>11.1</b>	<b>Board Briefing</b>	Paper 26	Chief Executive
<b>11.2</b>	<b>East Ayrshire Integration Joint Board</b> Approved minutes of meetings held on 25 March 2020	Paper 27	Michael Breen
<b>11.3</b>	<b>North Ayrshire Integration Joint Board</b> There are no minutes available		
<b>11.4</b>	<b>South Ayrshire Integration Joint Board</b> Approved minute of meeting held on 25 March 2020	Paper 28	Linda Semple
<b>12. Any other competent business</b>			
<b>13.</b>	<b>Date of next meeting</b> Monday 5 October 2020 at 9.15am		

\* Paper 10 not available