



## **Integrated Governance Committee**

**Friday 15 May 2020**

**9.30am, MS Teams Meeting**

**Present** Mrs Lesley Bowie (Chair)  
Mr Bob Martin, Non-Executive Board Member (Vice Chair)  
Mr John Rainey, Non-Executive Board Member  
Ms Linda Semple, Non-Executive Board Member  
Miss Lisa Tennant, Non-Executive Board Member

**In Attendance** Mr John Burns, Chief Executive  
Mrs Shona McCulloch, Head of Corporate Governance  
Miss Ashleigh Kennedy, Corporate Secretary  
Mrs Angela O'Mahony, Committee Secretary (Minutes)

### **ACTION**

#### **1. Apologies**

Apologies were noted from Mr Michael Breen.

#### **2. Declaration of Interests**

There were no declarations noted.

#### **3. Minutes of the Meetings held on 29 January and 21 April 2020**

The minutes of the meetings held on 29 January and 21 April 2020 were approved as accurate records.

#### **4. Matters Arising**

The action log had been circulated to Members. Members noted actions completed and those in progress, below.

- 28/05/2019 Item 11.1 - Paperlite working review, will progress during June/July 2020
- 28/04/2020 item 4.4 – Ethical decision making framework group reporting to Healthcare Governance and Integrated Governance will be added to workplan.
- 28/04/2020 Item 5.3 - Assurance report on mobile messaging applications reporting to Information Governance will be added to workplan/

#### **5. Corporate Governance Arrangements**

- 5.1** On 30 March 2020 the NHS Board agreed temporary corporate governance arrangements, which paused the majority of governance and board standing committees. Recognising that the Covid-19 situation

was likely to be ongoing for a considerable time, the Chief Executive and Chair has discussed an approach to enable a return to the governance committee timetable, acknowledging meetings would continue to use MSTeams and have adapted agendas and more verbal updates. A paper detailing the proposal will be presented to the NHS Board on 25 May 2020 for approval and plans shared with the Scottish Government.

- 5.2** The Head of Corporate Governance, Mrs Shona McCulloch, gave assurance that she would work with Executive Leads and Committee Chairs to ensure that important work could be discussed in a timely manner, with additional meetings arranged as required.

## **6. Phase 2 Mobilisation Plans**

The Chief Executive provided an update on phase 2 of the Board's Mobilisation Plan as the Board was moving from the response phase of Covid-19 towards remobilisation and recovery of services, based on clinical priorities. It will still be necessary to maintain a level of resources to manage ongoing Covid-19 demand.

The Board's Phase 2 Mobilisation plan would be submitted to Scottish Government by 25 May 2020. Members were given assurance that this plan will recognise the need to maintain a level of critical care capacity in response to Covid-19, to remain agile as lockdown restrictions change and to respond flexibly to any future peaks in demand. We are also aiming to re-ignite the Caring for Ayrshire programme.

Our plans recognise the importance of adopting a whole system approach to urgently and proactively plan future service models for planning unplanned care, following physical distancing guidelines and local hubs will have an important role in supporting signposting and triage of potential patients. Members were advised that the Director for Transformation and Sustainability was leading on recovery and reform activity, working with the Director for Acute Services and the Director of Health and Social Care for East Ayrshire, to ensure a whole system response.

Members were reminded that the Board was still under direction from the Scottish Government under emergency planning conditions established from 23 March 2020 and these arrangements should be reviewed later this month with local plans adjusted accordingly.

In regard to the Emergency Management Team (EMT) meetings, these had been highly effective in responding to Covid-19. As we move forward to the next phase of mobilisation, EMT would meet every second day including weekends and Corporate Management Team meetings would re-start from 19 May 2020 to enable a return to a more normal way of working, including oversight and leadership of reform activity connected to medium and long term mobilisation plans.

The Chief Executive emphasised the importance of providing safe services for both patients and staff and the need for effective infection control processes. Members were assured that work was ongoing in these areas, including consideration of issues relating to patient consent to proceed with treatment.

As part of Phase 2 Mobilisation critical care capacity would run at a higher level than normal, to be prepared for any increase in Covid-19 patients. Services would look different going forward, with considerable constraints and limitations to ensure that care can be delivered safely and Members were given reassurance that physical distancing would play an important part of future service delivery.

Whilst Covid-19 had presented challenges, it was important to highlight the positive and important reforms that had taken place during Covid-19, including increased use of digital technology to deliver services. Members recognised the importance of maximizing the benefits of these positive developments and retaining new ways of working and offered the support of the Governance Committees in continuing to progress this work.

**7. Key issues to report to the NHS Board**

Committee members agreed that the following key issues should be reported to the NHS Board:

- Plans to restart the Board's governance arrangements
- Progress in taking forward mobilisation plans moving towards recovery phase while continuing to provide an effective response to Covid-19 and continue work on the Board's Caring for Ayrshire programme, led by the Director for Transformation and Sustainability, Mrs Kirstin Dickson.

**8. Risk issues to report to the Risk and Resilience Scrutiny and Assurance Group (RRSAG)**

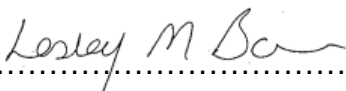
There were no risk issues to report.

**9. Any Other Competent Business**

There was no other business.

**10. Date and Time of Next Meeting**

Next planned meeting 12 November 2020, 2pm.

Signed (Chair) .....  ..... Date 04-August-2020