

Minute of Integration Joint Board Meeting

Date: Wednesday 25th March 2020

Time: 2.00pm

Place: Teleconference

Present

Brian McGinley (Chair)

Margaret Anderson

Councillor Julie Dettbarn

Councillor Hugh Hunter

Jean Ford

Ewing Hope, NHS Employee Director

Hugh Millar, Representative Member – NHS Public Involvement Network

Karen Hedge, Independent Sector Representative Member

In Attendance

Tim Eltringham, Chief Officer

Lisa Duncan, Chief Finance Officer

Elaine Hill, Lead Allied Health Professional Advisor

Phil White, Partnership Facilitator

Marie Keirs, Finance Co-ordinator

Nora Wilson, VASA

Lynn Storrie, Administration Assistant

Chair - Councillor Brian McGinley in the Chair.

1. Apologies for Absence

Apologies for absence were received on behalf of Linda Semple, Billy McClean, Dr. Crawford McGuffie, Dr Chiatanya Mudunuri., Mark Inglis, John Wood, Rosemary Robertson and Susan Dodd.

2. Declarations of Interest

There were no Declarations of Interest by Members of the Board in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

3. Minute of the Previous Meetings

The minute of the meeting held on 19th February 2020 (previously circulated) was approved by the Board.

4. Matters Arising

A paper was submitted (previously circulated) updating Members of the Board on matters arising from previous meetings of the Integration Joint Board and the following was noted:

Integration of the Contracts and Commissioning Team to the Council's Procurement Service – Requirement to proceed through the recruitment process however this has been disrupted by the current COVID situation. T Eltringham will take advice from HR.

Caring for Ayrshire Informing, Engagement and Communication Plan - The Board to receive update on the proposals in supporting, informing, engaging and communicating the strategic vision, aims and objectives for the Caring for Ayrshire programme.

Leadership Panel on Children's Services Proposals – Proposals were presented and approved by the Leadership Panel.

5. COVID - 19

A report was submitted (previously circulated) by the Director of Health and Social Care to provide to inform the Integrated Joint Board of the supports put in place by Ayrshire and Arran with regard to the Corona Virus.

The Director of Health and Social Care informed the Board that the majority of staff are working from home to minimise contact and some are currently self-isolating.

The Health and Social Care Partnership are working closely with partner organisations to work from home by using a variety of systems. Social Work staff have been provided with laptops.

Day Services have now closed due to the COVID-19 circumstances.

T Eltringham reported that a mobilisation plan has been implemented with the NHS to reduce the number of delayed discharges from hospitals. The number of delayed discharges has fallen from 75 to 45, a number of the remaining delayed discharges are patients with challenging behaviours or are under AWAI. Emergency legislation is expected to be implemented very soon and this should hopefully have an impact in reducing the delayed discharge numbers further.

Discussions are being held to utilise decommissioned wards within Carrick Glen Hospital and the Drummond Ward in Biggart to treat patients who have potentially contracted COVID-19.

Weekly teleconference meetings are being held with Providers, to discuss topics such as PPE and infection control. Providers are also given the opportunity to put forward any questions they have and these will be answered during the call.

The Council are working closely with the Partnership releasing staff to assist with driving, catering and cleaning duties. Care at Home are seeking assistance to carry out less intimate personal care and discussions are being held with Ayrshire College to bring students on board. Humanitarian aid is being provided by local groups.

P White commented that Community Pharmacy services are now working restricted hours and clinical pharmacist will be relocated into the community. N Wilson advised VASA day to day services are currently suspended however are feeding into South Ayrshire Lifeline.

T Eltringham highlighted that it is anticipated more testing will be available at a local level in the forthcoming weeks with a turnaround of 5 hours rather than the current 72 hours.

K Hedge praised the remarkable close working between the Partnership and Providers.

M Anderson raised concerns around the recent publicity from NHS seeking volunteers, how this can be done safely and having disclosure checks? T Eltringham confirmed that this is under review and potentially retired NHS workforce may be approached. P White added that many of the volunteers are in fact already known volunteers. Discussion followed.

The Integration Joint Board agreed to support the partnership in the extreme circumstances and the impact that this virus may have on the workforce and population of South Ayrshire.

6. Budget Report

A report was submitted (previously circulated) by the Chief Finance Officer to update the IJB on the delegated funding, service budget pressures and efficiency proposals to set a balanced budget for 2020-21.

T Eltringham advised that officers and the Budget Working Group have been working closely to ensure that the IJB budget is balanced. The proposals with the budget will allow a greater sense of confidence to the repayment schedule.

The Chief Finance Officer explained the budget for 2020-21 is based on “business as usual”. South Ayrshire Council have agreed their budget and have allocated £2.379m to the IJB. L Duncan advised that NHS Ayrshire and Arran will set their budget on the 30th March 2020. Any changes that affect the Partnership budget

will mean the budget plans will need to be reviewed and possibly revised. It is anticipated the NHS will allocate £1.436m towards the partnership's managed services budget.

The Chief Finance Officer informed the Board of the pressures and efficiencies that the Board face, a list of these can be found on appendix B and appendix C of the report.

Discussion followed in regards to the budget, pressures and efficiencies.

The Integration Joint Board (i) approved the proposed Integrated budget for 2020-21 for South Ayrshire Health and Social Care Partnership in [Appendix A](#), (ii) agreed the proposed pressures included in [Appendix B](#), (iii) agreed the efficiency proposals not previously approved included in Appendix C., (iv) agreed the proposed increase to providers to pay the Living Wage in section 4.8, (v) noted the service developments detailed in [Appendix D](#), (vi) noted that the Chief Officer will produce detailed Directions to South Ayrshire Council and NHS Ayrshire and Arran based on approval of the budget proposals, (vii) noted the budget has been developed as “business as usual”, current developments in relation to COVID-19 will incur significant additional costs, these costs will ultimately be covered by government and (viii) noted the risks to achieving the proposals set out in the budget as a result of operations focussing on mobilisation plans for COVID-19.

7. Care at Home

A report was submitted (previously circulated) by the Director of Health and Social Care to provide IJB members with a general update on Care at Home within the partnership and offer an overview of concurrent programmes of work relating to Care at Home including the implementation of a new Re-ablement Service, the re-commissioning of our externally-provided Care at Home service and the implementation of the CM2000 system. Taken together, these developments aim to improve the quality of older people's services, improve outcomes for people, reduce reliance on long-term care and care homes and reduce delayed discharge from hospital.

To progress the implementation of a new re-ablement service, the partnership would be looking to gradually recruit internally where possible approximately 35 staff. This would allow re-ablement to be tailored toward individual's needs and choices resulting in service users remaining active and independent within their own homes.

Engagement with Care at Home and Re-ablement Providers was expected to commence in March 2020 to discuss how improvements can be made to the service

and the potential to moving to a locality approach to commissioning services, however this has been delayed due to the current pandemic.

T Eltringham read from the report advising of the anticipated benefits and outcomes of implementing the CM2000 monitoring system.

The Board noted that the developments were planned before the current COVID emergency therefore timeframes will require to be revisited.

The Integration Joint Board agreed to (i) Note the update contained in the report and provide relevant feedback to officers; (ii) Support the proposal to redesign Re-ablement Services which aims to improve the quality of older people's services, improve outcomes for people, reduce reliance on long term care and care homes and reduce delayed transfers of care from hospital; (iii) Note that the model for a fully functioning Re-ablement Service suggests the need for an increased capacity from 23.4fte to 75fte; (iv) Endorse plans to recruit a Strategic Lead for the service from within existing resources; (v) Proposals contained within the Budget paper for 2020/21 which allow for the commissioning of provision within the independent sector for care at home to enable the internal recruitment of 15wte staff to add to the existing re-ablement complement and – following engagement with relevant staff, trade unions and other partners – move 15fte care at home staff to a new Re-ablement Service and (vi) The HSCP recommences the process of re-commissioning its Care at Home Service which was agreed in September 2018.

8. Financial Management Report as at Period 10

A report was submitted (previously circulated) by the Chief Finance Officer to advise the Board of the projected outturn for the financial year at 31st January 2020.

The Chief Finance Officer advised the Board that services provided by South Ayrshire Council are predicting an overspend of £0.624million at month 10, this is a decrease from the figure presented at month 9. NHS Ayrshire and Arran services are projected to come in line with budget. Included in the overspend is a forecasted debt repayment of £0.819m.

South Ayrshire Council's Leadership Panel have agreed to re-align the debt repayment over three years rather than the 4 years previously agreed. The first payment will be in 2020-21. This will allow the Partnership to come in line with budget this financial year, and enable a contribution to this year's debt repayment, this will be dependent on final year end outturn.

The Chief Finance Officer advised that a balanced budget is expected.

L. Duncan read through the report and advised the Board that Children's placements and Biggart Hospital continue to be the main areas of concern.

The Integration Joint Board (i) noted the projected overspend of £0.624 million; (ii) noted the substantial improvement compared with 2018/19; (iii) noted the Council's Leadership Panel approval to realign the debt provision to achieve financial balance on the Council side of the Partnership (iv) noted the NHS side of the partnership has come in line with budget due to the inclusion of the Lead Partnership projected underspends.

9. SA IJB Membership

A report was submitted (previously circulated) by the Director of Health and Social Care to note the appointment of Jean Ford to the Board, replacing Lesley Bowie as an NHS Ayrshire and Arran nominee.

Discussion followed in regard to the debate of who would be replacing Lesley Bowie. The Board agreed to proceed with the report and that an update could be presented at the next meeting if required.

The Chair welcomed Mrs Jean Ford to the Board advising members that Jean would be replacing Lesley Bowie as the nominated member from NHS Ayrshire and Arran.

The Integration Joint Board noted the appointment of Jean Ford to the Board, replacing Lesley Bowie as an NHS Ayrshire and Arran nominee.

10. Delayed Discharges

A report was submitted (previously circulated) by the Director of Health and Social Care to provide an update on delayed discharges for Older People's Services in South Ayrshire and summarise the outcome of actions taken to reduce delays from 91 to fewer than 60 by end November 2019.

The Chief Officer reported that due to the current circumstances the Scottish Government have released resource to reduce the number of delayed discharges.

The currently number of delayed discharges is 45, this is the lowest the figure has been since July 2018. The ambition is to reduce this number further. Those people who continue to remain within hospital are under AWI legislation. It is anticipated that this legislation may be relaxed in the coming days

The Integration Joint Board noted the current position and action taken regarding delayed discharges in South Ayrshire.

Minutes for Noting as a Correct Record

11. GP Forum Minutes

The minute of the meeting of the GP Forum meeting held on 13 June 2019 (previously circulated) were submitted by the Director of health and Social Care Partnership for noting by the IJB.

12. Performance and Audit Committee

The minute of the meeting of the Performance and Audit Committee held on 19 November 2019 (previously circulated) were submitted by the Director of health and Social Care Partnership for noting by the IJB.

13. Any Other Business

The Chief Officer highlighted that there is a requirement to present a report on Delegated Powers to the Board.

A report was submitted (previously circulated) by The Chief Officer to seek delegated authority for the Chief Officer and S95 Officer to take decisions in respect of urgent matters during the period of the COVID-17 Pandemic that would have the normally required IJB Board approval subject to reporting back to the Board at the first available opportunity and where required by issuing Directions retrospectively to comply with Statutory Guidance. This power is to be exercised in consultation with the IJB Chair and Vice Chair and in addition where the matter relates to the NHS or the Council only after consultation with the Chief Executives of the NHS and Council respectively as required.

T Eltringham advised the delegation of authority would allow himself, as Chief Officer and L Duncan Chief Finance officer to make decisions that would have an impact on an operational level during this emergency. Where appropriate consultation would be sought from the IJB Chair, Vice Chair and Portfolio holders.

Following discussion the Board agreed that implications will be had on the Portfolio services, Portfolio holders should be kept informed of any decisions made. The Board agrees that if the delegation required to be reviewed a meeting could be called by the Chair or Vice Chair.

The Integration Joint Board approved the delegated authority for the Chief Officer and S95 Officer to take decisions for the period of the COVID-17 Pandemic in respect of those matters that would normally require IJB Board approval , subject to consultation with the Chair and Vice Chair of the Board ,and in addition where the matter relates to the NHS or the Council after

consultation with the Chief Executives of the NHS and Council respectively as required and to report such decisions to the first available Board .

14. Date of Next Meeting

As a result of the COVID-19 situation, the next meeting date is to be confirmed at a later date, all members will be notified in due course.