

NHS Ayrshire & Arran



Meeting:	Ayrshire and Arran NHS Board
Meeting date:	Monday 5 October 2020
Title:	Healthcare Governance Committee – Revised Terms of Reference
Responsible Director:	Professor Hazel Borland, Nurse Director
Report Author:	Professor Hazel Borland, Nurse Director Laura Parker, Business Manager

1. Purpose

This is presented to the Board for:

- Decision

This paper relates to:

- Government policy/directive

This aligns to the following NHSScotland quality ambition(s):

- Safe
- Effective
- Person Centred

2. Report summary

2.1 Situation

These revised Terms of Reference for Healthcare Governance Committee are presented to the Board for approval following recommendation by internal audit to further refine these to include details of reporting and areas over which the committee will seek assurance.

2.2 Background

NHS Ayrshire & Arran Governance Committees' Terms of Reference are reviewed annually and presented to the NHS Board for approval. In early 2020 the Healthcare Governance Committee (HCGC) Terms of Reference were reviewed to align with the revised NHS Board Standing Orders approved by the NHS Board in March 2020. The Healthcare Governance Committee supported the changes and the changes were subsequently approved at the NHS Board meeting on 17 August when submitted as part of the HCGC Annual Report.

2.3 Assessment

The Healthcare Governance Committee Terms of Reference have been further amended to reflect the Healthcare Governance Committee internal audit carried out in August 2019, specifically in relation to the following recommendation:

“The Committee’s Terms of Reference should be enhanced around its sub-committees reporting arrangements, good practice would require that the reporting framework be made transparent (into and out of the Committee). Additionally the Terms of Reference should be more prescriptive over areas that the Committee look to gain assurance over”

This version of the Terms of Reference was presented to the Healthcare Governance Committee at their meeting on Monday 14 September 2020, and the changes were supported for onward submission to the NHS Board for approval.

2.3.1 Quality/patient care

NHS Ayrshire and Arran Governance Committees’ Terms of Reference are revised annually or otherwise indicated (i.e. following internal audit recommendations) to ensure these accurately reflect the remit, scope and purpose of the Governance Committee, in keeping with good corporate Governance. The role of the Healthcare Governance Committee is to have scrutiny and gain assurance over a range of areas, including quality and patient care.

2.3.2 Workforce

There are no workforce implications.

2.3.3 Financial

There are no financial implications.

2.3.4 Risk assessment/management

There are no risk implications.

2.3.5 Equality and diversity, including health inequalities

EQIA is not required as this is an internal document.

2.3.6 Other impacts

There are no other impacts.

2.3.7 Communication, involvement, engagement and consultation

Engagement and consultation is not required as this is an internal document.

2.3.8 Route to the meeting

This paper was presented to the Healthcare Governance Committee on Monday 14 September 2020, when the committee endorsed this for onward submission to the NHS Board for approval.

2.4 Recommendation

For decision. Board members are asked to approve the amended Terms of Reference to reflect recommendations from the Healthcare Governance internal audit carried out in August 2019.

3. List of appendices

Appendix 1 – Draft Healthcare Governance Committee Terms of Reference V02.1