

**East Ayrshire Health & Social Care Partnership**  
**Integration Joint Board**  
**17 June 2020 at 2pm**

- Present:**
- Mr Michael Breen, NHS Non-Executive Board Member (Chair)
  - Mr Eddie Fraser, Chief Officer
  - Councillor Iain Linton, East Ayrshire Council
  - Mr Neil Kerr, Alcohol Drug Partnership Chair
  - Mr Craig McArthur, Chief Financial Officer
  - Mr Sukhomoy Das, NHS Non-Executive Board Member
  - Ms Shirley Ferguson, EAC Employee Representative
  - Ms Hazel Borland, Executive Nurse Director
  - Ms Angela Gracie, Health and Wellbeing Partnership Manager
  - Dr David Watts, Clinical Director
  - Ms Val Allen, Scottish Care
  - Ms Lisa Tennant, NHS Non-Executive Director
  - Ms Marion MacAulay, Head of Children's Health, Care & Justice
  - Councillor John McGhee, East Ayrshire Council
  - Ms Lee McLaughlin, Interim Senior Manager, Planning and Performance
  - Mr Erik Sutherland, Interim Head of Locality Services
  - Ms Nicola Taylor, Head of Primary Care
- In Attendance:**
- Ms Amanda McInnes, Senior Manager Business Support
  - Ms Margaret Phelps, Partnership Programme Manager
  - Ms Aileen Anderson, Committee Secretary (Minutes)

Agenda	Discussion	Action
1.	<p><b><u>Welcome &amp; Apologies</u></b></p> <p>Mr Michael Breen welcomed everyone to the meeting and noted apologies from Craig Stewart, Jim Baird, Phil Korsah and Fiona Smith.</p> <p>It was highlighted that an extraordinary IJB was scheduled for 30 June 2020 to discuss the Financial Management Report and the Unaudited Annual Accounts. Mr Craig McArthur advised that the two reports had previously been taken to the Audit and Performance Committee and some updated had been made following this meeting. It was further noted that the Coronavirus Scotland Act allowed some additional time to pull together the Annual Accounts however the Partnership were still aiming to have these collated within the original timescales.</p>	
2.	<b><u>Declarations of Interest</u></b>	

	No declarations noted.	
3.	<p><b><u>Minute of Previous Meeting held on 25 March 2020</u></b></p> <p>The minutes of the previous meeting were agreed as an accurate record of discussions.</p>	
4.	<p><b><u>Matters Arising</u></b></p> <p>It was noted that a number of the items were ongoing however the COVID work took priority.</p>	
5.	<p><b><u>Alcohol and Drug Partnership Finance</u></b></p> <p>Ms Dale Mellor presented the report to provide the Board with information on the resource allocation and proposed expenditure outline for the Alcohol and Drugs Partnership.</p> <p>In January 2020 the Scottish Governments Drug Death Taskforce set its 'Evidence Based Strategies for Prevent Drug Related Deaths in Scotland Our Emergency Response'. In response the ADP reviewed its Drug Deaths Action Plan and specific actions in relation to this were a priority for action in 2020/21 and are encompassed in the draft Strategic Plan 2020-2024.</p> <p>Details of the 2020/21 financial resource allocation from Scottish Government highlighted a total allocation for Ayrshire and Arran as £3,714,311. This figure included an uplift of 5% from the previous year's allocation. East Ayrshire ADP receives a percentage of this resource and confirmation was awaiting on this split. In addition, East Ayrshire ADP has been allocated £411,380 from the Scottish Governments local improvement fund. In seeking to address drug related deaths, East Ayrshire ADP will be required to submit a proposal in order to access £83,726 being held as part of the Drug Death Taskforce resource. Confirmation is was required if the £19,623 held in reserve by the Integrated Authority was a recurring arrangement.</p> <p>Mr Michael Byers thanked the ADP for their continuing work and advised that the group would need to be mindful of the wellbeing of the population and the effect of social isolation and potential increased unemployment. Mr Neil Kerr advised that there was support for research which would give an early indication of the impact of COVID.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ol style="list-style-type: none"> <li>i. Consider and approach the proposed allocation to existing ADP commitments;</li> </ol>	

	<ul style="list-style-type: none"> <li>ii. Approve the ADP submitting in proposal in relation to the Drug Death Taskforce Funding;</li> <li>iii. Approve the use of any remaining resources in line with the strategic plan and commissioning strategy;</li> <li>iv. To issue a Direction to NHS Ayrshire and Arran and East Ayrshire Council to implementation; and</li> <li>v. Consider and approve resource allocation and proposed spending outline.</li> </ul>	
6.	<p><b><u>Continuation of Contractual Arrangements – Social Care Contracts – Community Health and Care Services</u></b></p> <p>Ms Pamela Milliken presented the report to seek approval to continue contractual agreement for 3 East Ayrshire Health and Social Care Partnership Community Care Contracts. One to 31 March 2022 and two to 31 March 2021. This was being requested in accordance with the Council’s Standing Orders Relating to Contracts.</p> <p>The report provided details of the request for the renewal of the contractual arrangements between independent sector providers in the extension of third sector contract in the delivery of community health and care adult services. The report recognised the legislative arrangements for contractual arrangements retained by East Ayrshire Council and NHS Ayrshire &amp; Arran.</p> <p>There were considerable risks to adults and their families if service providers were unable to respond to need and demand in a responsive and timely manner. This will continue to be managed by the Partnership at both operational and strategic levels, supported by regular contract monitoring and performance activity reporting and by taking further action, if required, to mitigate risk.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ul style="list-style-type: none"> <li>i. Approve funding to continue contractual arrangements with social care provider (Thorntoun Care Ltd) to 31 March 2021 and (Crossreach) to 31 March 2022 as detailed;</li> <li>ii. To remit to Cabinet for approval as detailed in appendix 1, all in terms of Paragraph 21 (2) of the Standing Orders Relating to Contacts; and</li> <li>iii. Issue a Direction to East Ayrshire Council in respect of the contractual arrangements.</li> </ul>	
7.	<p><b><u>Health and Social Care Response to COVID19 Pandemic</u></b></p> <p>Mr Eddie Fraser presented the report to provide the Board with an overview of the Health and Social Care Partnerships response and activity during the COVID19 Pandemic and to provide assurance on the delivery of health and social care services during this period.</p>	

	<p>The report set out the Partnership's response to the COVID19 Pandemic through the delegated arrangements agreed by the Board on 25 March 2020. It also detailed the arrangements established across all service areas including the interface with Acute, Third and Independent Providers and communities.</p> <p>The COVID-19 planning arrangements were established to provide assurance and reporting with daily updates through the Director to emergency planning meetings within Council, NHS Ayrshire and Arran and the Scottish Government. Initial planning focused on managing the flow to acute settings and the development of COVID-19 testing facility at University Hospital Crosshouse. Alongside the testing facility a COVID-19 HUB was established to triage calls from NHS24/111. Daily reporting was in place in relation to the number of people presenting for testing, assigned to the observation tent and onward referral to Community Assessment Unit.</p> <p>Access to PPE had proven to be extremely challenging with limited supplies being coordinated nationally by NSS and direct to Local Authorities and Health Boards. Within the Partnership the ordering and distribution of PPE was coordinated through Business Support within the Johnnie Walker Bond with 5 distribution locations across East Ayrshire.</p> <p>Following the UK Governments announcement in respect of prioritising work areas and identifying all staff who were able to, were advised to work from home. Offices were closed to the public excepting North West Kilmarnock Area Centre, The Johnnie Walker Bond and Rothesay House remaining operational with a reduced workforce using social distancing procedures.</p> <p>Mental Health Services maintained contact with individuals and provided face-to-face meetings as required. Increases in referrals were evident particularly Community Mental Health Teams but also Primary Community Mental Health Teams. There had been growing concerns about the number of deaths recorded as suicide which was highlighted at the Suicide Prevention Group on 18 May 2020.</p> <p>Dr Sokhomoy Das sought clarity on the number of deaths due to addiction during the lockdown period and it was noted that although the referrals had increased the number of deaths were not higher than other areas. Ms Pam Milliken advised that there were concerns regarding the change in methadone dispensing however this hasn't had the impact which was expected. It was noted that there were concerns regarding the increased levels of alcohol consumption and the Drug Death Action Plan was aiming to hone in on these issues as much as possible.</p>	
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	<p>Ms Amanda McInnes advised that the volume of PPE being given out had increased within the grab bags as PPE had become more accessible. Personal Carers were also being provided with disposable hand towels and bags to allow them to wash their hands within client's homes and dispose of their PPE.</p> <p>Ms Angela Gracie advised that the Stakeholder Forum had feedback that all the organisations had been focusing and adapting their services virtually which had been a challenge for a number of organisations due to technology challenges. It was acknowledged that there has been a large number of volunteers and services provided which acknowledging the impact of anxiety and stress experienced by communities and staff.</p> <p>It was noted that the CVO had been supporting the third sector with financial support and had managed to bring in significant funds for small groups. There were concerns regarding the renewal of contracts and services particularly with the lack of face-to-face supports available.</p> <p>Ms Angela Gracie highlighted the impact on poverty and the increased use of foodbanks with a particular increase on the number of people requiring mortgage holidays and provision of sanitary products.</p> <p>Ms Val Allen advised that there had been a constant stream of change across care homes with PPE being a real challenge. It was recognised that the Partnership had responded well to every challenge and had understood the challenges facing care homes; this supportive approach had been welcomed by the Providers.</p> <p>Ms Hazel Borland supported the views of the Ms Allen and Ms Gracie and acknowledged the complex situation the Partnership were in and the response from the staff and communities. Ms Borland stated that, due to the strong foundations already embedded in East Ayrshire the Partnership hadn't faced the same challenges as other areas.</p> <p>Mr Michael Breen recognised the exceptional work carried out by Scottish Care and felt that the national news had highlighted the importance of the Sector. Mr Michael Breen welcomed a formal representation of the Sector on the Board and this was agreed by the group.</p> <p>Councillor McGhee queried the number of residents in hospitals waiting for places in Care Homes during the COVID outbreak and subsequently placed in Care Homes. Mr Eddie Fraser advised that, due to the local position of low delayed discharges this had</p>	
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	<p>not been an issue in East Ayrshire and the COVID outbreak had not caused any material difference to this position.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ul style="list-style-type: none"> <li>i. Note and comment on the performance update report on activity during the COVID19 Pandemic;</li> <li>ii. Note the mobilisation plan for Ayrshire and Arran is being finalised and will be brought to a future meeting.</li> </ul>	
8.	<p><b><u>Reflect, Reconnect, Recover – Your Wellbeing Matters Support for our Workforce</u></b></p> <p>Ms Lee McLaughlin presented the report to outline the proposals to support the wellbeing of the workforce and communities across East Ayrshire which acknowledged the impact of the current pandemic in relation to personal resilience.</p> <p>In considering the impact of the COVID19 pandemic and the impact this had on individuals and communities, the Senior Leadership Group within the Partnership delegated a small working group with the task of developing a wellbeing support proposal for the workforce and the wider communities.</p> <p>It was noted that many social care practitioners and managers would have experienced a time of increased pressure as a result of COVID19 and it is important that support was identified for the workforce to understand the experience and feelings of distress is normal and important that this was not a reflection on their ability to do their job or to cope.</p> <p>The aim of the Wellbeing Approach was to complement existing local and national support and existing supports available for the workforce from East Ayrshire Council and NHS Ayrshire &amp; Arran. At the same time recognising areas where there was a need for a more integrated and specialist advice/ support given the nature of the work and how the pandemic had impacted locally.</p> <p>Ms Hazel Borland recognised the value of the staff over the last three months and advised that NHS Ayrshire &amp; Arran were also undertaking work around staff wellbeing and the importance of the wellbeing HUBs. The possibility of a joint bid to the endowment fund was discussed and it was agreed that this would be the best way forward.</p> <p>Councillor McGhee noted that paragraph 17 of the report detailed some of the anxieties staff were facing and queried if staff were continuing to utilise their annual leave, it was noted that staff were being encouraged to take their leave and it was anticipated that this would be evidenced more over the summer months.</p>	

	<p>The Board noted the report and agreed the following recommendations:</p> <ul style="list-style-type: none"> <li>i. Agree in principal to the work programme proposal as set out, agree funding proposal be submitted to the Strategic Commissioning Board and NHS Endowment Fund to implement the wellbeing programme until June 2021; and</li> <li>ii. Note a further report will be presented to the Strategic Planning and Wellbeing Group on will report on progress.</li> </ul>	
<p>9.</p>	<p><b><u>Reflect, Recover, Redesign – Wellbeing Support for our Communities</u></b></p> <p>Ms Pamela Milliken presented the report to acknowledge the impact of the current pandemic in relation to individual/ community resilience and present the Board an outline proposal to support the emotional health and wellbeing of our communities across East Ayrshire.</p> <p>In East Ayrshire, positive health and wellbeing is at the heard of community planning with wellbeing one of the three strategic priorities in the Community Plan 2015-30.</p> <p>Pamela Milliken, Head of Service represents the Partnership on East Ayrshire Council's Wellbeing Recovery and Renewal Group which was considering where new and better ways of doing things had been developed in the immediate response to COVID19 and whether these could be continued.</p> <p>Activities in relation to community wellbeing will be progressed through existing Partnership governance arrangements and will tie into locality/ place making activity already commenced through engagement events which took place during November 2019 to January 2020 in Cumnock, Kilmarnock and Stewarton; and the Technology Enabled Care Pathway initiative in the Irvine Valley.</p> <p>In order to develop the practical response sought to community wellbeing recovery and renewal post COVID19 a mapping will take place of the community wellbeing activities already underway and planned for 2020/21. A reflection will then take place over how these activities are progressed post COVID19 and whether priorities have changed.</p> <p>Mr Eddie Fraser highlighted that, although the report was written with a focus on COVID, the legislation of the Partnership has wellbeing at the core.</p> <p>The Board noted the report and agreed the following recommendations:</p>	

	<ul style="list-style-type: none"> <li>i. Agree in principal to the direction of travel in terms of supporting the wellbeing of our communities and recover from the impact of COVID-19; and</li> <li>ii. Note a further report will be presented to the Strategic Planning and Wellbeing Group to report on progress and if required will identify any additional resource implications.</li> </ul>	
<p><b>10.</b></p>	<p><b><u>Sharing Health and Social Care Good News During COVID-19</u></b></p> <p>Ms Lee McLaughlin presented the report to provide the Board with a collection of reflective accounts of the work to support families and people of all ages during the COVID-19 pandemic across the Partnership and to celebrate the contribution of teams across the workforce.</p> <p>A selection of examples of good news and practice were highlighted in the report and it was noted that an additional document with further information would be issued out to the Board for reference.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ul style="list-style-type: none"> <li>i. Note and comment on the health and social care good news.</li> </ul>	
<p><b>11.</b></p>	<p><b><u>2019/20 Interim Complaints Annual Report Submission for Social Work Complaints and IJB Complaints</u></b></p> <p>Ms Amanda McInnes presented the report to provide the Board with an interim update regarding Social Work and IJB Complaints for the year 2019/20 prior to the completion of the Annual Complaints Report.</p> <p>It was noted that there was a slightly higher proportion of complaints resolved at Stage 1 in 2019/20 and a dramatic reduction in the number of complaints being escalated from Stage 1. This was likely to be due to satisfactory resolution at Stage 1 complaints and complaints being correctly identified as Stage 2 on initial receipt.</p> <p>In early 2020 the Ombudsman announced that there were planning to amalgamate the Local Authority and Social Work Complaints Handling Procedures; to be implemented by Local Authorities by 01 April 2021. The Information Governance Officer met with Performance and Planning colleagues to discuss how to take this forward and all responses indicated implementation from 01 October 2020. No further meetings have taken place due to COVID19 however the Board will be provided with further information when discussions resume.</p>	



	<p>The Board noted the report and agreed the following recommendations:</p> <ul style="list-style-type: none"> <li>i. Note and comment on the interim Complaints report.</li> </ul>	
12.	<p><b><u>Governance Papers</u></b></p> <p>The minutes of the following Governance Meetings were noted for information:</p> <ul style="list-style-type: none"> <li>• Strategic Planning Group – 28 April 2020</li> <li>• Audit &amp; Performance Committee – 12 March 2020</li> </ul>	
13.	<p><b><u>AOCB</u></b></p> <p>Mr Michael Breen advised that Ms Lee McLaughlin had been successful in securing a promoted post and would be leaving East Ayrshire Health and Social Care Partnership to take up post as Head of Service Wellbeing and Recovery within East Renfrewshire Council. Mr Michael Breen further advised that Ms Fiona Smith had been successful in securing a promoted post as Director AHP in NHS Greater Glasgow and Clyde and would also be leaving East Ayrshire Health and Social Care Partnership. The Board thanks both Ms Lee McLaughlin and Ms Fiona Smith for their contributions to the Partnership and wished them well in their new posts.</p> <p>Mr Eddie Fraser advised that a report would come to the Board following summer recess to consider any adjustments to the management structure as a result of the changes in management.</p>	
14.	<p><b><u>Date of Next Meeting</u></b></p> <p>Extraordinary IJB – 30 June 2020 at 10am – Teleconference</p> <p>26 August 2020 at 2pm, The Open Space, Ayrshire College</p>	