

Minute of Integration Joint Board Meeting

Date: Thursday 25th June 2020

Time: 2.00pm

Place: Teleconference

Present

Brian McGinley (Chair)
Linda Semple (Vice Chair)
Margaret Anderson
Councillor Julie Dettbarn
Councillor Hugh Hunter
Councillor William Grant
Jean Ford
Ewing Hope, NHS Employee Director
Marie Oliver, Representative Member – 3rd Sector
Hugh Millar, Representative Member – NHS Public Involvement Network
Karen Hedge, Representative Member - Independent Sector
Susan Dodd, Representative Member – Carers

In Attendance

Tim Eltringham, Chief Officer
Lisa Duncan, Chief Finance Officer
Scott Hunter, Chief Social Work Officer
Elaine Hill, Lead Allied Health Professional Advisor
Phil White, Partnership Facilitator
Dr Simon Farrell, Stakeholder GP
Catriona Caves,
Rosemary Robertson,
Billy McClean, Head of Community Health and Care Services
Mark Inglis, Head of Children and Justice Services
John Wood, Senior Manager Planning and Performance
Faye Murfet, Co-ordinator ADP
Kirstin Kerr, HSCP Planning and Performance
Danielle Rae, HSCP Planning and Performance
Lynn Storrie, Administration Assistant

Chair - Councillor Brian McGinley in the Chair.

1. Apologies for Absence

Apologies for absence were received on behalf of Dr Joy Tomlinson, Dr Crawford McGuffie and Billy Cooper.

2. **Declarations of Interest**

There were no Declarations of Interest by Members of the Board in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

3. **Minute of the Previous Meetings**

Councillor Grant highlighted he was in attendance via audio. The minute of the meeting held on 25th March 2020 (previously circulated) was then approved by the Board.

4. **Matters Arising**

A paper was submitted (previously circulated) updating Members of the Board on matters arising from previous meetings of the Integration Joint Board and the following was noted:

Integration of the Contracts and Commissioning Team to the Council's Procurement Service – Requirement to proceed through the recruitment process however this has been disrupted by the current COVID situation. T Eltringham advised the recruitment process has commenced.

Caring for Ayrshire Informing, Engagement and Communication Plan - The Board to receive update on the proposals in supporting, informing, engaging and communicating the strategic vision, aims and objectives for the Caring for Ayrshire programme.

Leadership Panel on Children's Services Proposals – item discussed at previous IJB and can now be removed from Matters Arising.

5. **COVID - 19: Mobilisation, Learning and Renewal**

A report was submitted (previously circulated) by the Director of Health and Social Care to provide to update the Integrated Joint Board update the Integration Joint Board on COVID 19, the learning from the pandemic and the mobilisation plan.

J Wood read over the report highlighting that the immediate response to COVID 19 was priority for the partnership, now that this has passed, the partnership has developed a phase 2 mobilisation plan. The plan concentrates on Primary & Community Services, Mental Health Services, Learning Disability Services, Adult Support and Protection, Justice Services and Children's Health and Social Work Services through to July 2020.

Extensive learning has taken place throughout the pandemic, good methods of working have been captured and developed to continue good practise in the future. J Wood advised that the partnership will follow guidance set by Scottish Government when considering a return to working premises, being mindful to staffing conditions and timescales.

S Dodd questioned as to whether the plan would include day centres, it has been brought to her attention that some carers are at crisis point and would benefit from some respite. T Eltringham confirmed that the partnership are aware of carers concerns, requesting S Dodd contact B McClean if cases are causing great concern. P White also commented that he will feedback and discuss further with the Carers Centre.

Following discussion around testing within care homes, B McClean stated that Public Health are looking at learning on a PAN Ayrshire basis. B McClean commented that an update report on this learning can be brought to the IJB at a future meeting.

South Ayrshire Health and Social Care Partnership are working on the view belief that there will be a 2nd peak and process are in place on this should happen, this lead to discussion on emergency planning if a similar pandemic should occur. C Caves confirmed that the Ayrshire Local Resilience Partnership meet regularly to plan for such an event and offered to provide Councillor Hunter for more information. K Hedge enquired as to whether the membership of ALRP could be open to Care Homes, C Caves confirmed she is happy to liaise.

The Integration Joint Board (i) noted the population data presented on COVID-19 in South Ayrshire and the update on the HSCP's response to the pandemic; (ii) noted and supports Mobilisation Plan 2; (iii) noted the summary findings of the HSCP's initial COVID-19 learning exercise across the partnership; and, (iv) endorsed the proposed guiding principles for the HSCP's resumption of services and return to physical premises where appropriate.

6. Governance

A report was submitted (previously circulated) by Chief Officer to advise the Integration Joint Board of the IJB Governance arrangements.

J Wood presented the report highlighting that the proposals being made are that all governance meetings (i.e. the IJB, Performance and Audit Committee, Strategic Planning Group, and Health and Care Governance meetings should recommence from August 2020. The meetings will continue to be held virtually until further notice

using Skype or MS Teams and to maintain a principle of maximum transparency, it is proposed all public meetings be streamed and/or recorded where possible.

Paper copies of the IJB reports can be made available on request prior to the meeting. Members should contact the IJB Administrator to request a copy.

The Integration Joint Board (i) agreed to recommence governance meetings including the IJB and its subcommittees and for these meetings to be held virtually; (ii) noted that the process is underway to produce a revised Strategic Commissioning Plan by March 2021; (iii) agreed that the Annual Performance Report publication is delayed until September in keeping with other HSCPs; and (iv) noted the resumption of work to improve and clarify IJB governance arrangements and processes including on directions.

7. Financial Outturn for 2019-20

A report was submitted (previously circulated) by the Chief Finance Officer to advise the Integration Joint Board of the year end outturn for 31st March 2020.

The Chief Finance present the financial outturn report highlighting the year end balanced position.

L Duncan highlighted that Biggart Hospital and Children's Services are the area where financial challenge remains, it was noted however there has been significant improvement within Children's Services and this is anticipated to continue following the approval of transformational program within Children's Services. T Eltringham re-emphasised that lots of good working had taken place to improve the financial position and thanked everyone involved.

Discussion ensued around Care at Home and Care Homes, B McClean advised that investment into reablement in 2020/21 will continue to improve services alongside learning from the COVID pandemic.

M Anderson enquired as to whether an update could be provided in relation to Kyle day Services, T Eltringham advised that prior to COVID -19, significant work had been carried out and that a report would be presented to the Council's Leadership Panel when it resumes.

A debt repayment of £0.291m was made to South Ayrshire Council, the remaining £2.986m will be repaid over the next three years and provisions for this have been made in the budget for 20/21.

The Integration Joint Board (i) noted the year end balanced position; (ii) noted the substantial improvement compared with 2018/19 (iii) noted the part

repayment of prior year's debt and realignment of debt provision in future years; and (iv) approved the earmarking of funds in Section 4.8 to 20/21.

8. Unaudited Annual Accounts 2019-20

A report was submitted (previously circulated) by the Chief Finance Officer on the unaudited annual accounts for the Integration Joint Board for the year 2019-20.

The annual report figures reflect the financial outturn for 2019/20 and link funding to the Strategic Plan.

Reference to how the partnership have responded to the COVID pandemic is also included in the annual accounts alongside scenario planning and mobilisation planning.

L Duncan advised that the audited accounts will be presented to the IJB at the meeting of 16th September 2020.

The Integration Joint Board (i) noted the unaudited Annual Accounts noting that all figures remain subject to audit; (ii) agreed the proposed reserves allocations; (iii) approved the governance statement contained within the unaudited annual accounts; (iv) approved the accounting policies applied in the production of the unaudited Annual Accounts; (v) agreed to receive the audited annual report and accounts at IJB meeting on the 16th of September subject to any recommendations made by our external auditors.

9. ADP

A report was submitted (previously circulated) by the Chief Social Work Officer to seek approval for the expenditure of funding for alcohol and drug services as agreed by the Alcohol and Drug Partnership.

S Hunter advised the Board that Scottish Government requested ADPs developed new Strategic Plans following the COVID pandemic, these plans are to be submitted by 21st September 2020. Following consideration by the ADP Panel the refreshed document will be available to stakeholder consideration. The ADP Panel agreed that there will be no changes to the allocations fund until the strategy and commissioning plan have been finalised.

Recommendations were made by the CPM sub group for utilisation of the additional 5% core ADP funding should this funding be available. Proposals include research and evaluation activities to support the development of the longer term Commissioning Plan, activities aimed at reducing drug related deaths and mitigating the impact of the Covid-19 pandemic.

The Integration Joint Board (i) agreed to the funding commitments detailed within the report proposed by the ADP; and (ii) agreed that the Chief Officer issue the necessary Directions, on its behalf, to South Ayrshire Council and to the NHS Ayrshire and Arran Board to give practical effect to these budget proposals.

10. Children's Services Plan Annual Report –

A report was submitted (previously circulated) by the Director of Health inform the Integration Joint Board of the Children's Service's Plan Annual Report 2019 – 2020 and to highlight the key achievements of the Health and Social Care Partnership and its partners.

M Inglis presented the report highlighting the five priority area of the Children's Services Plan, as being; to ensure South Ayrshire's children get the best start in life, it is the best place to grow up, and all children and young people are successful learners, confident individuals, responsible citizens and effective contributors; reduce the gap in outcomes between the most deprived and least deprived children and young people in South Ayrshire; ensure young people and children who are looked after or care leavers are cared for and supported to improve their life experiences and life chances; and ensure young people and children are supported to achieve and maintain good emotional and physical wellbeing; and ensure children and young people have a voice in influencing service delivery that affects their lives.

The Board acknowledged the collaboration and close partnership working taking place, also noting that the report was very well presented. As portfolio holder for young people, Councillor Grant would like to thank all staff involved.

The Integration Joint Board noted the contents of the Children's Services Plan Annual Report 2019 – 2020.

11. Any Other Business

Councillor Hunter advised the Board that activity packs for Dementia Friendly Prestwick initiative can be obtained by contacting him via email.

The Board thanked the Chair for his leadership and commitment over the past year and wished him well in his future endeavours. Councillor McGinley advised the Board that Councillor Dettbarn will take over as chair of the IJB moving forward. Councillor Phillip Saxton will join the Board for the next scheduled meeting.

12. Date of Next Meeting

The next meeting of the Integration Joint Board is scheduled for Wednesday 16th September 2020.