

Ayrshire and Arran NHS Board
Minutes of MS Teams meeting
9.15am, Monday 5 October 2020

- Present:
- Non-Executive Members:
Mrs Lesley Bowie, Board Chair
Mrs Margaret Anderson
Mr Michael Breen
Cllr Laura Brennan-Whitefield
Mr Adrian Carragher
Cllr Joe Cullinane
Dr Sukhomoy Das
Mrs Jean Ford
Mr Ewing Hope
Mr Bob Martin, Vice Chair
Cllr Douglas Reid
Ms Linda Semple
Miss Lisa Tennant
- Executive Members:
Mr John Burns (Chief Executive)
Prof Hazel Borland (Nurse Director/Deputy Chief Executive)
Dr Crawford McGuffie (Medical Director)
Mr Derek Lindsay (Director of Finance)
- In attendance:
- Mrs Kirstin Dickson (Director for Transformation and Sustainability)
Mrs Joanne Edwards (Director for Acute Services)
Mr Tim Eltringham (Director of Health and Social Care, South Ayrshire)
Mr Eddie Fraser (Director of Health and Social Care, East Ayrshire)
Ms Nicola Graham (Director Infrastructure and Support Services)
Ms Sarah Leslie (Human Resources Director)
Mrs Shona McCulloch (Head of Corporate Governance)
Mrs Lynne McNiven (interim Director of Public Health (joint))
- Mrs Miriam Porte (Communications Manager)
Ms Alison Sutherland (Head of Service, Children, Families and Criminal Justice, North Ayrshire)
Mrs Angela O'Mahony (Committee Secretary) minutes

1. Apologies

Apologies were noted from Mr John Rainey, Mr Stephen Brown and Dr Joy Tomlinson.

2. Declaration of interests (094/2020)

There were no declarations noted.

3. Minute of the meeting of the NHS Board held on 17 August 2020 (095/2020)

The minute was approved as an accurate record of the discussion.

4. Matters arising (096/2020)

Paper 2 - Action Log

The Board action log was circulated to Board Members in advance of the meeting and progress against actions was noted. The Board Chair highlighted that a report relating to item 8.1, Child and Adolescent Mental Health Services and Psychological services capacity and workforce issues, will be presented at the next Board meeting on 30 November 2020.

5. Chief Executive and Board Chair report

5.1 Chief Executive's report (097/2020)

- The Chief Executive reported that NHS Ayrshire & Arran's Ministerial Annual Review had taken place on 30 September 2020. The Chief Executive and Board Chair had joined a virtual session with the Minister for Mental Health, Ms Clare Haughey MSP and Ms Christine McLaughlin, the Director of Planning at the Scottish Government. The session had focused on pre-COVID performance for 2019-20, the COVID-19 initial response and planning and preparing for the winter months ahead. The Minister had recognised the good work being done by teams across the Ayrshire and Arran health and care system. The Minister had received strong assurance that the Board continued to work effectively as a single system and retained strong relationships in community planning, and the Ayrshire Resilience Partnership had been set up which had continued to meet throughout the pandemic.

The Chief Executive advised that in addition to the wider issues covered during the Ministerial Annual Review, there had been discussion on Mental Health Services and Action 15 investment plans, and how the Board was planning to respond to mental wellbeing challenges in the community going forward. The Minister was keen to see Primary Care based Mental Health Services. The Chief Executive anticipated that there would be increased focus on Mental Health Services in the coming months and he was working with the Head of Mental Health Services to consider planning for the months ahead and a report will be presented at a future Board meeting for discussion.

Board Members were advised that there had also been discussion at the Annual Review on Mental Health Urgent Care, in particular the model being taken forward in Greater Glasgow and Clyde. The Chief Executive had emphasised that while it was important to take on board learning from other areas, there was a need to ensure that the model adopted in Ayrshire and Arran was fit for purpose and would deliver the right outcomes in support of Ayrshire citizens, recognising the local mix of urban, rural, very rural and island communities. The Chief Executive advised that the Scottish Government will provide formal feedback to the Board including any actions required.

- The Chief Executive advised that he, the Director for East Ayrshire Health and Social Care Partnership and the Medical Director had recently met the office bearers of the GP Sub Committee. This had provided the opportunity to discuss the challenges facing GPs and positive whole system work taking place locally. There had been very strong support for reform and GPs were keen to participate in this work going forward. Some actions and priority areas had been identified in relation to mental health. The Chief Executive and Directors had agreed to take these actions forward, working with Primary Care, General Practice and Mental Health Services.
- The Chief Executive had met with the Area Clinical Forum (ACF) on 2 October 2020 and advised that there was strong engagement with the ACF and through individual Professional Committees.
- The Chief Executive highlighted the progress of national work on Urgent Care redesign. This national work very much supported the Caring for Ayrshire strategic approach being adopted locally in terms of right care, right place, right time. The Chief Executive acknowledged the contribution and efforts of clinicians across the system to ensure that the Board could reform and support Ayrshire citizens in the winter months ahead.

5.2 Board Chair's report

(098/2020)

- The Board Chair highlighted that the closing date for applications for the three Non-Executive Board Member vacancies was 13 October 2020 and she encouraged Board Members to raise awareness to individuals who may be interested in applying.
- Board Members were advised that it had been planned to hold the Board meeting following a blended format to enable members of the public to join should they wish. However, due to the change in Scottish Government COVID-19 guidance it was decided that the meeting should not be held in public. The Board Chair gave assurance that the Board meeting papers were available on the NHS Ayrshire & Arran public website and an explanatory note had also been provided. Going forward, should guidance allow this, it was hoped that the Board meeting would have a blended format.
- A Board Workshop had taken place on 7 September 2020 and as part of the programme Cllr Joe Cullinane had provided a presentation on the Community Wealth Building Initiative led by North Ayrshire Council. The Board Chair was delighted to sign a North Ayrshire Council Community Wealth Building Charter on behalf of NHS Ayrshire & Arran and she looked forward to seeing how this work developed going forward.

6. Quality

6.1 Patient story

(099/2020)

The Director of Health and Social Care for South Ayrshire, Mr Tim Eltringham, introduced the patient story on the recovery of a patient, Derek, at Urquhart Rehabilitation Ward, Biggart Hospital.

Ms Heather Hall, a Senior Physiotherapist within the Physiotherapy team at Biggart Hospital, outlined the background to Derek's complex health concerns and the significant inpatient rehabilitative care provided to support his recovery, to enable his successful discharge back to his own home.

Board Members discussed the patient story and commended the team at Biggart Hospital for the significant rehabilitation and support provided for Derek. Ms Hall advised, in response to a question from a Board Member, that it was not possible to provide the range of exercise equipment required at his home and ideally Derek should attend hospital for social integration and to use the extensive gym equipment available. Unfortunately, this was not currently possible due to Derek's mobility issues.

The ACF Chair and Head of Audiology, Mr Adrian Carragher, explained in response to a question from a Board Member about communication issues due to staff wearing face masks, that PPE being used by clinicians was required to meet strict safety standards. Discussion on the safe use of masks, such as those with transparent panels to aid communication with patients, was ongoing at local and national level.

The Medical Director, Dr Crawford McGuffie, highlighted the wider impact of social isolation and gave assurance that the Board's Caring for Ayrshire strategic approach aimed to wrap services around patients following a person centred approach.

The Director for South Ayrshire HSCP, Mr Tim Eltringham advised, in response to a question from a Board Member, that he would discuss the patient story further with colleagues out with the meeting in regard to the organisation's approach to psychological input for bariatric inpatients. Mr Eltringham would follow through in terms of Derek's experience and additional supportive actions that could be taken, and to identify wider areas for learning and improvement that could be taken forward.

Outcome: Board Members discussed the patient story and thanked Derek for allowing his story to be shared.

6.2 Patient experience

(100/2020)

The Nurse Director, Prof Hazel Borland, introduced the patient experience Q1 report and highlighted the impact of COVID-19 activity on complaint and feedback activity.

Board Members were advised that Concerns and Stage 1 complaints activity was similar to the same period in 2019-20. Stage 2 Complaint activity was significantly lower than in the same quarter last year. There had been a slight drop in the number of Stage 1 Complaints closed on target and whilst this remained above the target, work would continue to maintain compliance and ensure no further slippage. While there had been a drop in the number of Stage 2 Complaints being closed on target, performance was significantly higher than in the previous two years. Prof Borland gave assurance that focused work had been taking place to significantly reduce the number of out of time complaints.

Board Members received an update on complaint outcomes. There had been one Scottish Public Services Ombudsman (SPSO) referral in Q1, however, the SPSO office was currently working reduced hours and further referrals may follow.

Complaint themes remained unchanged and quality improvement plans were being progressed. Prof Borland advised that there were plans to present an assurance report to a future Healthcare Governance Committee and NHS Board meeting on Complaints learning and quality improvement plans. Feedback from Care Opinion posts was significantly not critical which was positive.

Outcome: Board Members noted the Patient Experience Q1 report and compliance with the complaint handling process.

6.3 Healthcare Associated Infection (HAI) report (101/2020)

The Nurse Director, Prof Hazel Borland, presented a report on the updated national infection control guidance relating to COVID-19.

Prof Borland informed Board Members that the guidance was provided to enable remobilisation of services in health and social care through establishment of High, Medium and Low Risk patient pathways. The most significant development was a change for airborne precautions for aerosol generating procedures in Low Risk pathway areas, with the potential to increase elective activity. All Scottish Boards had been asked to implement the guidance in September 2020. Prof Borland advised that as a number of Boards had raised some concerns around implementation, Health Protection Scotland was currently seeking clarification from a number of UK agencies. In the meantime, the current patient risk pathways would remain in place. Prof Borland highlighted that while the report indicated a very low prevalence of COVID-19 within Acute, levels had recently risen.

Prof Borland gave assurance in response to a question from a Board Member that the Board had continued to monitor and report performance against HAI Standards throughout the pandemic, with the next HAI report coming to the Board on 30 November 2020.

Outcome: Board Members considered and noted the updated national infection control guidance relating to COVID-19.

6.4 Scottish Patient Safety Programme (SPSP) (102/2020)

The Nurse Director, Prof Hazel Borland, presented an overview report for the Acute, Mental Health and Women and Children's SPSP programmes. The Healthcare Governance Committee Chair, Ms Linda Semple, gave assurance that a version of the report had been discussed in detail at the Healthcare Governance Committee (HGC) meeting on 14 September 2020 and Committee members were content with the proposed approach and revised reporting schedule.

Prof Borland explained that reporting of SPSP activity had been paused in alignment with the national approach to prioritise the COVID-19 response. While it had been necessary to pause SPSP activity in some areas, it had been possible to continue some activity, with measures in place throughout the pandemic. Ms Semple reported that HGC had received assurance on the ongoing improvement activity to reduce the rate of Pressure Ulcers at both Acute hospital sites and the Committee would continue to monitor this performance.

Prof Borland gave assurance that actions were underway to assess the state of readiness of teams and re-start activity when this was possible, with normal SPSP reporting to resume going forward, as detailed in the revised reporting schedule.

Outcome: Board Members discussed the overview report of performance in relation to SPSP activity, noted the reduced activity in the context of COVID-19 and plans to re-start paused activity, including the proposed reporting schedule.

7. Corporate Governance

7.1 Board meeting dates 2021-2022 (103/2020)

The Head of Corporate Governance, Mrs Shona McCulloch, presented the proposed Board meeting dates for 2021-2022 and explained that the meeting schedule was in line with previous years, with seven meetings per year, nominally at eight week intervals. In accordance with the Board Standing Orders, the Annual Accounts meeting will be held in Private and it was proposed that the meeting be held on Tuesday 22 June 2021 to avoid a clash with the National Board Chairs' meeting.

Outcome: Board Members considered and approved the Board meeting dates for 2021-2022.

7.2 Audit and Risk Committee (104/2020)

The Committee Chair, Mr Michael Breen, presented the minute of the meeting held on 12 June 2020 and key areas of focus and scrutiny at the meeting held on 23 September 2020.

Mr Breen highlighted that Committee members had received an interesting overview of the work of Counter Fraud Services on 23 September 2020 and he suggested that this be shared more widely with Board Members for information.

Outcome: Board Members considered and noted the minute and update.

7.3 Healthcare Governance Committee (105/2020)

The Committee Chair, Ms Linda Semple, presented the Committee's revised terms of reference for approval and explained that the proposed changes were made in response to a Healthcare Governance internal audit, to clarify specific areas on which the Committee will seek assurance and the groups reporting to the Committee. Committee members had endorsed the changes at the HGC meeting on 14 September 2020.

Outcome: Board Members approved the Committee's revised terms of reference.

Ms Semple presented the minute of the meeting held on 3 August 2020 and key areas of focus and scrutiny at the meeting held on 14 September 2020.

Outcome: Board Members considered and noted the minute and update.

7.4 Integrated Governance Committee (106/2020)

The Board Chair, Mrs Lesley Bowie, provided an update on key areas of focus and scrutiny at the extraordinary meeting held on 25 September 2020.

Outcome: Board Members considered and noted the update.

7.5 Staff Governance Committee (107/2020)

The Employee Director, Mr Ewing Hope, presented the minutes of the meetings held on 11 February 2020 and 10 August 2020. Board Members received an update on key areas of focus and scrutiny at the meeting held on 29 September 2020.

Outcome: Board Members considered and noted the minutes and update.

8. Service

8.1 Remobilisation Phase 2 (108/2020)

The Director for Transformation and Sustainability, Mrs Kirsti Dickson, provided an update on the progress of the Remobilisation Phase 2 Plan.

Mrs Dickson advised that following detailed discussion with Board Members, the Remobilisation plan had been submitted to the Scottish Government at the end of July 2020. A meeting had taken place with the Scottish Government to discuss the plan and formal feedback had now been provided by the Scottish Government.

Mrs Dickson advised that since the plan was submitted to the Scottish Government in July 2020, some areas had progressed significantly, for example, contact tracing arrangements through Test and Protect and plans for delivery of Urgent Care. Mrs Dickson explained that it was proposed to develop an addendum to reflect the changes made and provide the current position for circulation to Board Members and publication on the NHS Ayrshire & Arran public website.

Outcome: Board Members considered and noted the progress of the Remobilisation Phase 2 Plan and looked forward to receiving the addendum in the near future.

9. Performance

9.1 Performance report (109/2020)

The Director for Transformation and Sustainability, Mrs Kirsti Dickson, presented an assurance report on the management and provision of unscheduled and planned care. Board Members received assurance that the health and social care system continued to work effectively in response to the ongoing challenges of COVID-19.

Mrs Dickson reported that for Unscheduled Care, while there had been a reduction in hospital attendances during lockdown, as restrictions were eased activity had started to increase. Data for July and August 2020 indicated that activity had now reached pre-COVID-19 levels and this created system challenges in managing this increased activity alongside COVID-19 patient pathways.

Mrs Dickson highlighted that as previously reported to the Board, there had been changes to the delivery of Planned Care to create capacity in the system to respond to the COVID-19 emergency. As part of Remobilisation, work was taking place to re-start some activity following a clinical risk based approach with the priority to keep staff and patients safe.

Mrs Dickson highlighted the impact of paused clinical activity on performance against targets for inpatient and day cases and work taking place to build capacity in service areas, in particular Diagnostics. Mrs Dickson explained that while the Board had been mainly compliant with 31 and 62 day Cancer treatment targets during the reporting period, referral rates had been lower during lockdown and activity was returning to pre-COVID-19 levels.

Board Members were advised that for Mental Health Services, following the recent change in data reporting for Child and Adolescent Mental Health Services, it had been agreed by Public Health Scotland and the Scottish Government that reporting should revert back to the original definition used prior to February 2020. Mrs Dickson advised that while there had been a drop in MSK compliance during the early stages of the pandemic to manage COVID-19 pathways, as staff returned to their own roles performance was showing an improved position.

Mrs Dickson explained, in response to a question from a Board Member, that there had been variable performance against the Planned Care trajectories set out in the Mobilisation and Remobilisation Plans. Mrs Dickson gave assurance that the trajectories were being monitored regularly by services and reviewed if required based on available data. Board Members received further assurance that key aspects of the Remobilisation Plan will be stress tested.

In response to a question from a Board Member, the Director for Acute Services, outlined the efforts being made to increase Diagnostics capacity and the challenges facing the system due to the significant backlog, increasing demand and challenges in recruiting locum Radiographers within NHS Ayrshire & Arran. There were plans through the Scottish Government Access Team to rotate a CT platform around Scottish Boards, with details to be confirmed.

The Director for EAHSCP, Mr Eddie Fraser, explained in response to a question from a Board Member on the performance of drug and alcohol treatment services, that crisis response teams had continued to work throughout the pandemic with much of their work being done through telephone consultation.

Outcome: Board Members noted the report and received assurance on arrangements for the management and provision of unscheduled and planned care.

9.2 Financial Management Report

(110/2020)

The Director of Finance, Mr Derek Lindsay, presented a report on the Board's financial position to 31 August 2020.

Mr Lindsay reported that the draft Annual Operating Plan (AOP) financial outturn was £13.5 million deficit. The deficit at month five was £4.6 million and it was recognised that the impact of the COVID-19 pandemic would be significant in financial year 2020-21.

Mr Lindsay provided a detailed update on additional costs relating to COVID-19 for the period up to 31 August 2020, as outlined at Appendix 2 of the report.

Mr Lindsay informed Board Members that the Scottish Government allocation letter setting out COVID-19 funding for health expenditure had recently been received. The allocation letter also provided details of an additional £2.6 million funding for waiting times initiatives. Mr Lindsay explained that COVID-19 funding would cover the actual expenditure incurred in Q1, with the exception of unachieved efficiency savings, Primary Care Family Health Services and Prescribing costs. Funding for Q2 to Q4 was prospective based on projected costs and a further allocation letter was expected in January 2021. Mr Lindsay gave assurance that the Q1 allocation letter will be discussed and scrutinised at the next Performance Governance Committee meeting on 3 November 2020.

Board Members discussed the report and a number of questions were asked and clarity provided in relation to Q1 and expected Q2 funding allocation, including potential funding gaps. Board Members received assurance that costs relating to Acute services and the Health and Social Care Partnerships would continue to be monitored and scrutinised closely going forward. Mr Lindsay advised that further discussion will take place with the Scottish Government in relation to the Q2 funding allocation as well as unachieved efficiency savings.

Outcome: Board Members discussed and noted the Board's financial position to 31 August 2020. Board Members welcomed the Q1 funding allocation provided by the Scottish Government and the ongoing commitment and support to the NHS Ayrshire & Arran health and care system.

9.3 North Ayrshire Children's Services Plan 2020-23 (111/2020)

In the absence of the Director for North Ayrshire Health and Social Care Partnership (NAHSCP), the Head of Service, Children, Families and Criminal Justice for North Ayrshire, Ms Alison Sutherland, presented the North Ayrshire Children's Services Plan 2020-23, as required by the Children and Young People (Scotland) Act 2014. The report also included the Children's Rights Report 2020-23 and the Children's Services Performance Report 2019-20.

Ms Sutherland highlighted the five priority areas as set out in the plan, the vision for Children's Services in North Ayrshire and key achievements to date. Board Members received assurance that there had been wide consultation including with children and young people in developing the plan. An easy to read section had been provided for use by children and young people. The plan also included the initial analysis of the impact of the COVID-19 pandemic.

Board Members discussed the plan and were encouraged by the collaborative approach adopted, working with children and young people to develop the plan, and the positive progress being made, highlighting in particular the improved attainment among young people, despite the challenges being faced.

Ms Sutherland gave assurance, in response to a question from a Board Member on data relating to lack of parental care in 2017-18, that joint work was taking place with

partners in the Children's Hearing System to ensure that young people and families received the support they needed.

Outcome: Board Members supported and endorsed the Children's Services Plan 2020-23.

9.4 North Ayrshire Health and Social Care Partnership (NAHSCP) (112/2020) Annual Performance Report (APR) 2019-20

In the absence of the Director for NAHSCP, the Head of Service, Children, Families and Criminal Justice for North Ayrshire, Ms Alison Sutherland, presented the NAHSCP APR 2019-20, as required by the Public Bodies (Joint Working) (Scotland) Act 2014. Publication of the report had been delayed to 30 September 2020 due to the COVID-19 pandemic.

Ms Sutherland advised that the report provided an assessment of performance in delivering against national health and wellbeing outcomes in terms of planning and carrying out the integration functions for which the HSCP was responsible. The report included sections on Localities, NAHSCP's role as a Lead Partnership and services under the Partnership's remit, inspection of services and financial performance including best value.

Ms Sutherland highlighted successful improvement activity progressed during 2019-20 to reduce health inequalities and challenges to deliver safe, sustainable services and improve health and social care outcomes for the local population against the background of financial and other constraints. The APR for 2020-21 will report the full impact of COVID-19, including details of transformation, renewal and recovery activity.

Outcome: Board Members discussed and endorsed the NAHSCP Annual Performance Report.

9.5 East Ayrshire Health and Social Care Partnership (EAHSCP) (113/2020) Annual Performance Report

The Director for EAHSCP, Mr Eddie Fraser, presented the EAHSCP Annual Performance Report 2019-20, as required by the Public Bodies (Joint Working) (Scotland) Act 2014.

Mr Fraser provided an overview of performance against key measures of the national health and wellbeing outcomes and highlighted a number of areas of successful work to reduce health inequalities. EAHSCP was making notable progress against most of the areas reported from the previous year, with some areas for improvement identified. Board Members received assurance that there were robust governance arrangements in place, including for financial governance and best value.

Mr Fraser highlighted the important wider community planning activity being delivered through the EA Community Plan 2015-30 and the HSCP's important role in taking forward strategic priorities for wellbeing as well as playing a key role in delivery of the economy and skills and safer communities themes.

Committee members discussed the report and were encouraged by the positive work being done to reduce health inequalities, highlighting in particular the pilot initiative to promote engagement with the travelling community.

Outcome: Board Members discussed and endorsed the EAHSCP Annual Performance Report.

9.6 South Ayrshire Health and Social Care Partnership (SAHSCP) (114/2020) Annual Performance Report

The Director for SAHSCP, Mr Tim Eltringham, presented the SAHSCP Annual Performance Report 2019-20, as required by the Public Bodies (Joint Working) (Scotland) Act 2014. The report detailed performance against key measures of the national health and wellbeing outcomes.

Mr Eltringham informed Board Members that following particular financial pressures reported to the Board in 2018-19, SAHSCP had focused on achieving financial sustainability in 2019-20, through early intervention, prevention and new ways of working. Board Members received assurance that SAHSCP had made significant progress in relation to financial governance during the year and this had enabled the Partnership to focus on a range of transformation activities. Mr Eltringham highlighted in particular the successful work to improve service user experience and provide more cost effective support to people with learning disabilities, as well as focused activity to improve outcomes for looked after children in South Ayrshire.

Board Members acknowledged and commended the significant work taking place across the three HSCPs, notwithstanding the challenges faced, which demonstrated the strength of the integrated approach adopted in Ayrshire to enable people to have the healthiest and best life possible.

Outcome: Board Members discussed and endorsed the SAHSCP Annual Performance Report.

10. Decision/approval

10.1 Caring for Ayrshire (115/2020)

The Director for Transformation and Sustainability, Mrs Kirsti Dickson, presented the Caring for Ayrshire (CFA) Programme Initial Agreement (PIA) which set out work to date to progress the Board's strategic plans to develop a whole system health and care model to meet the demands of Ayrshire citizens in the future.

Mrs Dickson outlined the background to development of the PIA and scoping activities undertaken. Board Members received assurance that the Board was working closely with the Scottish Government to progress redesign and secure capital funding for the new models of care, whilst still adhering to national policy and guidelines.

Board Members were advised that there had been early engagement with internal and external stakeholders. Plans for significant engagement on CFA through the spring and summer of 2020 had been paused due to the COVID-19 crisis and consideration will be given to alternative methods and channels to communicate the Board's strategic vision for future health and care services.

The Board Chair reported that the PIA had been discussed and endorsed by the Integrated Governance Committee on 25 September 2020. The ACF Chair advised that the ACF had discussed the PIA on 2 October 2020. The Employee Director advised that there were plans to present the PIA to a future Staff Side meeting. Board Members were advised that due to reporting timescales it had not yet been possible to present the PIA to the three Integration Joint Boards (IJBs), however, there had been discussions with IJB colleagues who had confirmed their strong support for the approach being taken.

Outcome: Board Members approved the Caring for Ayrshire Programme Initial Agreement for onward submission to the Scottish Government Capital Investment Team.

11. For information

11.1 Board briefing (116/2020)

Board Members noted the content of the briefing.

11.2 East Ayrshire Integration Joint Board (117/2020)

Board Members noted the minutes of the meeting held on 17 June 2020 and the extraordinary meeting held on 30 June 2020.

11.3 North Ayrshire Integration Joint Board (118/2020)

Board Members noted the minutes of the meetings held on 13 February 2020, 19 March 2020, 16 July 2020 and 27 August 2020.

11.4 South Ayrshire Integration Joint Board (119/2020)

Board Members noted the minute of the meeting held on 25 June 2020.

12. Any Other Competent Business (120/2020)

The Head of Corporate Governance, Mrs Shona McCulloch, presented proposed changes to Committee membership:

- Staff Governance Committee Chair - Mrs Margaret Anderson to take on the role of Chair and as a member of the Integrated Governance Committee
- NAIJB Audit and Performance Committee - Mrs Jean Ford to take on the role of Chair. These changes will take effect from 1 October 2020.
- Mrs Ford joined the Pharmacy Practices Committee as Vice Chair in July 2020 to enable a period as dual Vice Chair prior to Miss Lisa Tennant stepping down as a Non-Executive in March 2021.
- SAIJB Performance and Audit Committee - Ms Linda Semple had agreed to take on the role of Chair.

Outcome: Board Members approved the changes to Committee membership and noted the change of Chair on SAIJB.

13. Date of Next Meeting

The next meeting of the NHS Ayrshire & Arran Board will take place at 9.15 am on Monday 30 November 2020.

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