

Meeting date	Min ref	Action	Action owner	Status	Due by	Update	Closed on
30/11/2020	6.2 (127/ 2020)	Complaint themes - assurance report on complaint themes including a detailed action plan with timescales, be submitted to a future HGC meeting for scrutiny.	Nurse Director	In progress	Future HGC meeting TBC		
30/11/2020	9.2 (139/ 2020)	Performance report – to share data on collective colonoscopy capacity with Board Members outwith the meeting	Director for Acute Services	In progress	Immediate		
05/10/2020	6.1 (099/ 2020)	Patient story – to discuss this story out with meeting in terms of the organisation's approach to psychological input for bariatric inpatients and any wider areas for learning and improvement that could be taken forward.	Director of SAHSCP	Completed	30/11/2020	AHP Lead in SA working with operational teams across health and social care to look at how we might build on opportunities for improvement illustrated by the patient story.	18/11/2020
05/10/2020	7.2 (104/ 2020)	Update from Audit and Risk Committee – to share Counter Fraud Services presentation with board members.	Head of Corporate Governance	Completed	Immediate	Presentation shared with Board Members	05/10/2020
05/10/2020	12. (120/ 2020)	Committee membership - update matrix for Linda Semple to add Chair for South Ayrshire Performance and Audit Committee.	Head of Corporate Governance	Completed	Immediate	Updated and published	06/10/2020
No actions from 17 August 2020 Board meeting							
No actions from 25 May 2020 Board meeting							
03/02/2020	6.1 (006/ 2020)	Patient Story - future papers to support the Patient Story would be enhanced to emphasise the positive benefits and learning for staff	Nurse Director	Completed	Next board meeting	Will be included in future papers	25/03/2020

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03/02/2020	8.1 (016/ 2020)	Preventing Drug related Deaths - Board Members to receive regular updates on prevention activities through the Alcohol and Drug Partnerships in Ayrshire. Process and timescales to be agreed	Director of Public Health (joint)	Completed	March 2020 (for planned timescales)	18/11/2020 - DPH will provide paper to future meeting of Board. Submission date delayed due to Covid19 response Updated 01/12/2020 - DPH confirmed Area Drug Partnership reports could be provided to Board Members if available	30/03/2020  Updated 01/12/202
30/03/2020	8.1 (035/ 2020)	CAMHS and Psychological services capacity – report on future workforce position	Director of NAHSCP	Completed	May 2020	Report from NAHSCP on CAMHS and psychological services challenges and plans will be submitted to November board	23/09/2020
30/03/2020	9.3 (039/ 2020)	SA HSCP Children’s Services Plan - Members requested clarification re priorities for Employability and Skills and whether this was solely for care experienced young people or for all school leavers.	Director of SAHSCP	Completed	May 2020	Members advised service is offered to all young people who may be risk; focus on those furthest from labour market	18/05/2020
30/03/2020	9.5 (041/ 2020)	Temporary revision to corporate governance arrangements – consider wording to reflect the Board Chair and Chief Executive decision regarding any ad hoc Board or Governance meeting.	Head of Corporate Governance	Completed	Immediate	Additional wording added. Temporary arrangements published to external web.	08/04/2020