

NHS Ayrshire & Arran



Meeting:	Ayrshire and Arran NHS Board
Meeting date:	Monday 31 January 2022
Title:	Membership of Board Committees
Responsible Director:	Lesley Bowie, Board Chair
Report Author:	Shona McCulloch, Head of Corporate Governance

1. Purpose

This is presented to the Board for:

- Awareness

This paper relates to:

- Government policy/directive

This aligns to the following NHSScotland quality ambition(s):

- Effective

2. Report summary

2.1 Situation

This paper provides an update on interim arrangements put in place for the Nurse Director membership of East Ayrshire Integration Joint Board (EA IJB). The Nurse Director will resume her Membership of the EA IJB from 13 January 2022.

2.2 Background

The NHS Board Standing Orders (6.2b) advises that appointment of Board committee members and membership of Board committees is a reserved matter for Board approval.

The Board Chair reviews representation on Board Committees and IJBs annually, in line with the Non-Executive appraisal process to take into account discussion with individual Non-Executives to consider their views. This ensures good governance practice in the best use of Non-Executive skills and experience across our governance committees. Representation on Board Committees and IJBs is considered in year if required.

2.3 Assessment

On 1 July 2021 interim arrangements were put in place for the Nurse Director, membership (Professor Hazel Borland) on the EA IJB. As Professor Borland took up

post as the interim Chief Executive she stood down from the EA IJB. The Interim Nurse Director, Jenny Wilson, took on the membership of EA IJB on an interim basis.

On 13 January 2022 Professor Borland returned to her role as of Nurse Director on the Board and the interim arrangements were stood down. Professor Borland resumed her membership of EAIJB from this date.

Professor Borland's three year term of office on the IJB is due to end on 28/02/2022. As she is due to retire on 31/03/2022 the Board Chair has extended her term of office to this date.

The Board Chair is considering the vacancy on East Ayrshire Integration Joint Board from 1 April 2022 to put forward an appropriate nominee.

Appendices 1 and 2 provide Non-Executive Committee responsibilities and Integration Joint Board memberships for information. Please note changes highlighted **Red**.

2.3.1 Quality/patient care

Ensuring that members of Board Committees have the right skills and experience to scrutinise and challenge will ensure that decisions which may impact on quality of patient care are made in line with good governance practice.

2.3.2 Workforce

There are no workforce implications from the position presented.

2.3.3 Financial

There is no financial impact from the position presented.

2.3.4 Risk assessment/management

Risks in relation to time commitments for Non-Executives are considered during the annual review process and discussed at individual appraisals. These will be considered in more detail during 2021.

2.3.5 Equality and diversity, including health inequalities

An impact assessment has not been completed as there is no impact in relation to inequalities or protected characteristics.

2.3.6 Other impacts

- Best value - using the diverse range of skills, knowledge and experience of Non-Executive Members across Committees ensures the effective use of resource and enables Non-Executive members to make an active contribution to effective governance.
Appropriate representation on the Ayrshire Integration Joint Boards enables effective partnership working with health and social care to deliver governance and accountability, effective use of resources and performance management through IJB Performance and Audit governance committees.
- Compliance with Corporate Objectives - Effective committees support delivery of Corporate objectives

2.3.7 Communication, involvement, engagement and consultation

Appointments are considered by the Board Chair and Vice Chair and include engagement with the Head of Corporate Governance, Chief Executive and those Non-Executive Members affected.

2.3.8 Route to the meeting

This has not previously been considered by other groups.

2.4 Recommendation

For awareness. Members are asked to note that Professor Borland has resumed her Membership on EA IJB and her IJB appointment extended to 31/03/2022.

3. List of appendices

The following appendices are included with this report:

- Appendix 1 – Non-Executive membership of committees
- Appendix 2 – IJB memberships and terms of office

NHS Ayrshire & Arran - Non-Executive Board Member Representation on Committees – Draft v06.4

	Audit	HGC	PGC	IGC	SGC	IntGC	Endowment Com	Rem Com	PPC	Integration Joint Boards					Additional
										EA IJB	NA IJB	SA IJB	IJB Audit & Perf ¹	IJB SPG/ SPAG ¹	
Membership required	1C+ 5M	1C+5M	1C+5M	1C+4M	1C+5M						4	4	4		
Current Nos	1C+5M	1C+5M	1C+5M	1C+4M	1C+5M	1C+6M	1C+4M	1C+3M	1C+1VC		4 (1 Exec)	4	4		
Lesley Bowie Board Chair						Chair		Chair							<ul style="list-style-type: none"> Chair Discretionary Points Committee Chair Medical Education Governance Group
Margaret Anderson					Chair	Member	Member	Member				Member			<ul style="list-style-type: none"> HPHS Champion Corporate Equalities Committee member
Michael Breen	Chair	Member		Member		Member				Member VC			EA SPG Chair		<ul style="list-style-type: none"> Member EACPP Audit Committee Chairs Network member
Laura Brennan- Whitefield			Member		Member		Member								<ul style="list-style-type: none"> Corporate Equalities Committee Chair
Adrian Carragher		Member (VC)	Member		Member						Member				<ul style="list-style-type: none"> Chair ACF
Sheila Cowan		Member		Member			Member			Member			EA A&P Chair		
Joe Cullinane		Member		Member (VC)				Member							
Sukhomoy Das	Member				Member					Member			EA A&P Member		<ul style="list-style-type: none"> Member Whistleblowing Oversight group
Jean Ford	Member	Member		Chair		Member			Vice Chair		Member	Member	SA PAC Chair		<ul style="list-style-type: none"> SA IJB Budget group
Ewing Hope			Member		Member (VC)		Member	Member				Member			<ul style="list-style-type: none"> Joint Chair APF
Bob Martin, Vice Chair	Member (VC)		Chair			Member	Chair				Member Chair			NA SPG VC	<ul style="list-style-type: none"> Member NACPP in role as IJB Chair
Douglas Reid	Member				Member										
Linda Semple		Chair	Member VC			Member			Chair			Member (VC)	SA PAC Member	SA SPAG Chair	<ul style="list-style-type: none"> Chair Medicines Appeal Panel SA IJB Budget Group
Marc Mazzucco	Member		Member	Member							Member				

¹ - agreed by IJBs

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Governance Committee Chairs and Vice Chairs

- Audit and Risk Committee Michael Breen (VC Bob Martin)
- Healthcare Governance Committee Linda Semple (VC Adrian Carragher)
- Performance Governance Committee Bob Martin (VC **Linda Semple agreed 20/01/2022**)
- Information Governance Committee Jean Ford (VC Joe Cullinane)
- Staff Governance Committee Margaret Anderson (VC Ewing Hope)

Additional Information:

- Non-Executive Board Members are Endowment Trustees of the Board's Charity Fund.
- Counter Fraud Champion is Michael Breen
- Whistleblowing Champion is Sukhomoy Das
- The following are Local Authority Meetings and not administered by NHS Ayrshire & Arran:

	NHS A&A Member
East Ayrshire Community Planning Partnership Board	Michael Breen, EA IJB Vice chair Lesley Bowie, Board Chair
North Ayrshire Community Planning Partnership Board	Claire Borland, Chief Executive Lesley Bowie, Board Chair
South Ayrshire Community Planning Partnership Board	Claire Borland, Chief Executive Lesley Bowie, Board Chair

Appendix 2 – Ayrshire Integration Joint boards – membership and terms of office

Ayrshire IJBs - NHS Ayrshire & Arran Board Member Appointments
From 13 January 2022

Memberships are a three year term
Chair/Vice Chair are a two year term

	Term start	Term end	Comments
East Ayrshire IJB			
Michael Breen (Vice Chair)	01/05/2019	30/04/2022	VC from 01/06/2021 2 years
Sheila Cowan	01/04/2021	30/03/2024	
Sukhomoy Das	01/03/2020	28/02/2023	
Jennifer Wilson (interim)			Stood down from 13/01/2022. Interim Nurse Director for Hazel Borland term from 01/07/2021 to 12/01/2022
Hazel Borland	01/03/2019	31/03/2022 – extended from 28/02/2022	HB resumed on 13/01/2022
North Ayrshire IJB			
Bob Martin (Chair)	01/04/2021	30/04/2023 ¹	Chair from 01/06/2021 2 years
Adrian Carragher	18/08/2019	17/08/2022	
Marc Mazzucco	01/11/2021	31/10/2024	
Jean Ford	01/09/2021	31/08/2023	Interim appointment
South Ayrshire IJB			
Linda Semple (Vice chair)	01/09/2021	31/08/2024	VC from 01/06/2019 extended
Margaret Anderson	01/07/2021	31/07/2022	
Jean Ford	01/03/2020	28/02/2023	
Ewing Hope	01/10/2019	30/09/2022	

	1 st term
	2 nd term
	3 rd term

¹ Bob Martin comes to end of his Non-Executive Member term of appointment on 30/04/2023