

NHS Ayrshire & Arran



Meeting:	Ayrshire and Arran NHS Board
Meeting date:	Monday 28 March 2022
Title:	Information Governance Committee meeting on 7 February 2022 - report to NHS Board
Responsible Director:	Dr Crawford McGuffie, Medical Director
Report Author:	Mrs Jean Ford, Non-Executive Board Member

1. Purpose

This is presented to the Board for: Discussion.

This paper relates to: Local policy to ensure good governance practice in reporting from board committees

This aligns to the NHS Scotland quality ambitions of Safe, Effective and Person Centred. Good governance practice supports the effective delivery of services across the organisation.

2. Report summary

2.1 Situation

This report provides information to Board Members on key issues discussed within the Governance Committee's remit, in order to provide assurance to the Board that those matters have been identified and are being addressed, where required.

2.2 Background

The Board Model Standing Orders advises that Board meeting papers will include the minutes of committee meetings which the relevant committee has approved. To ensure that there is no delay in reporting from committees this paper provides a timely update on key issues from committees.

2.3 Assessment

Key issues discussed/agreed by Committee are noted below. Identification of organisational risks, stakeholder considerations and other impacts were included in papers to the Committee.

- The Committee received a suite of regular update reports relating to the Public Records (Scotland) Act, Freedom of Information, Information Security Breach and the Strategic Risk Register. Activity continues to refocus and reprioritise

responsibility for the PRSA actions between the Information Governance Committee (IGC) and the Information Governance Operational Delivery Group, ensuring that appropriate assurance and tracking of transfer of responsibility is provided to IGC.

- Committee members endorsed the Information Governance Committee Terms of Reference for onward submission to the NHS Board for approval, with no changes made.

2.4 Recommendation

The Board is asked to be aware of and discuss the key issues highlighted and receive assurance that issues are being addressed, where required.