

NHS Ayrshire & Arran



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| Meeting: | Ayrshire and Arran NHS Board |
| Meeting date: | Monday 23 May 2022 |
| Title: | Staff Governance Committee meeting on 3 May 2022 report to NHS Board |
| Responsible Director: | Sarah Leslie, HR Director |
| Report Author: | Sarah Leslie, HR Director |

1. Purpose

This is presented to the Board for: Discussion.

This paper relates to: Local policy to ensure good governance practice in reporting from board committees

This aligns to the NHS Scotland quality ambitions of Safe, Effective and Person Centred. Good governance practice supports the effective delivery of services across the organisation.

2. Report summary

2.1 Situation

This report provides information to Board Members on key issues discussed within the Governance Committee's remit, in order to provide assurance to the Board that those matters have been identified and are being addressed, where required.

2.2 Background

The Board Model Standing Orders advises that Board meeting papers will include the minutes of committee meetings which the relevant committee has approved. To ensure that there is no delay in reporting from committees this paper provides a timely update on key issues from committees.

2.3 Assessment

Key issues agreed by Committee are noted below. Identification of organisational risks, stakeholder considerations and other impacts were included in papers to the Committee.

- Members discussed the workforce capacity and assurance report and discussed plans to move forward following the pandemic and post-closure of the staff absence hub on 29 April 2022.

- Committee received a report on NHS Ayrshire & Arran's current baseline position on PDR completion and noted the commitment to work with CMT, APF and Directorates to ensure positive improvement.
- Committee received a summary and analysis of the Board's performance in relation to iMatter in 2021 and endorsed the proposals to promote the survey in 2022, encouraging increased use of SMS rather than paper based responses, and supporting managers to complete action plans.

2.4 Recommendation

The Board is asked to be aware of and discuss the key issues highlighted and receive assurance that issues are being addressed, where required.