



**North Ayrshire Health and Social Care Partnership**  
**Minute of Integration Joint Board meeting held on**  
**Monday 14 February 2022 at 11.00 a.m.**  
**involving participation by remote electronic means**

**Present**

Voting Members

Bob Martin, NHS Ayrshire and Arran (Chair)  
Councillor Robert Foster, North Ayrshire Council (Vice Chair)  
Councillor Timothy Billings, North Ayrshire Council  
Adrian Carragher, NHS Ayrshire and Arran  
Councillor Anthea Dickson, North Ayrshire Council  
Jean Ford, NHS Ayrshire and Arran  
Councillor John Sweeney, North Ayrshire Council

Professional Advisers

Caroline Cameron, Director of Health and Social Care Partnership  
Paul Doak, Chief Finance and Transformation Officer  
Scott Hunter, Chief Social Work Officer – North Ayrshire  
Alistair Reid, Lead Allied Health Professional Adviser

Stakeholder Representatives

David Donaghey, Staff Representative (NHS Ayrshire and Arran)  
Louise McDaid, Staff Representative (North Ayrshire Council)  
Glenda Hanna, Independent Sector Representative  
Graham Searle, Carers Representative  
Louise Gibson, IJB Irvine Locality Forum (Chair)

**In Attendance**

Aileen Craig, IJB Monitoring Officer  
Alison Sutherland, Head of Service (Children, Families and Criminal Justice)  
Scott Bryan, Strategic Planning, Policy and Inequalities Officer  
Karen Andrews, Team Manager  
Angela Little, Committee Services Officer  
Craig Stewart, Committee Services Officer

**Apologies**

Philip Hodkinson, Lead Allied Health Professional Adviser  
Vicki Yuill, Third Sector Representative

## **1. Apologies and Chair's Remarks**

Apologies for absence were noted.

## **2. Declarations of Interest**

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

## **3. Minutes/Action Note**

The accuracy of the Minutes of the meeting held on 16 December 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

### **3.1 Matters Arising from the Action Note**

Updates in terms of the Action Note were detailed as follows:-

- Distress Brief Intervention Update – the Head of Service (Mental Health) will provide a report to the IJB in April 2022;
- Year end Financial Performance 2020/21 – the Chief Social Work Officer will report to the IJB in May/June 2022;
- Community Alarm/transition from analogue to digital – funding has been secured for a lead for the programme – the programme planning will ensure a landline is not required and a report will be provided May/June 2022.

Noted.

## **4. Director's Report**

Submitted report by Caroline Cameron, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report provided an update on the following areas:-

- National developments that included, free digital resource for carers, National Care Service Responses and Audit Scotland Briefing – Social Care;
- Consultations on the Prevention of Homelessness Duties Consultation; the Healthcare Framework for Care Homes and the Young Carers survey;
- North Ayrshire developments that including Appointments, North Ayrshire Inspection of Children's Services, Unaccompanied Asylum Seeking Children (UASC), Hearing Impairment Support from SISG, Blue Monday boost for community groups, North Ayrshire Family Centre Wellbeing Service and Primary Care and Social Care Staff Wellbeing;
- COVID Update; and
- Updates on Self Isolation for Residents in Adult Care Homes, Vaccinations, Testing, Care Home Oversight Group and Care at Home Oversight Group.

Members asked questions and were provided with further information in relation to:-

- Arrangements made for one UASC to be placed in North Ayrshire and plans to accommodate a second young person; and
- Recent Council approval of participation in the mandated rota set by the UK Government as part of the revised National Transfer Scheme (NTS), which will potentially see up to a further 6 UASC being accommodated within North Ayrshire in the first year.

Noted.

## **5. Financial Performance**

Submitted report by Paul Doak, Head of Service (HSCP Finance and Transformation) on the financial position of the Health and Social Care Partnership. Appendix A to the report provided the financial overview of the partnership position, with detailed analysis provided in Appendix B. Appendix C (i) showed the full Transformation Plan for 2021/22, which had been agreed by the Transformation Board. An overview of those service changes which do have financial savings attached to them and the current BRAG status around the deliverability of each saving was outlined at Appendix C (ii). Appendix D highlighted the movement in the overall budget position for the partnership following the initial approved budget and sought approval for the reductions in Telephones (Corporate) and Recovery and Renewal funding. The local finance mobilisation plan submission was provided at Appendix E to the report.

The report also included details of the estimated costs and potential financial impact of the Covid-19 response.

The Board was advised that

Members asked questions and were provided with further information in relation to:-

- The projected underspend of £1.283m for a number of reasons including turnover savings exceeding the target, parts of the service not currently delivering services or services operating in a different way;
- The provision of the Winter Plan (previously circulated in December) along with a briefing note to Members on the budget for next year that sets out the current funding position, pressures, potential gaps and how changing patterns in demographics and demands will be recognised;
- An overspend this year following the closure of the Lochranza Ward mainly due to staff in redeployment that has now been resolved and will not result in a recurring cost;
- The provision of information from East Ayrshire on the medical contracts in both Prison and Police that have reduced that will be shared with Members;
- Under recovery in Care at Home charging as a result of a shift towards non-chargeable personal care that this will be met next year through the Care at Home funds; and
- Additional specific funding allocation for adult social work capacity that will be considered within the budget for next year.

The IJB agreed to (a) note (i) the overall integrated financial performance report for the financial year 2021-22 and the current overall projected year-end underspend of £1.283m; ii) the progress with delivery of agreed savings; and (iii) the remaining financial risks for 2021-22, including the impact of remaining Covid-19 estimates and

costs; and (b) approve the reductions outlined in Appendix D, relating to Telephones (transfer of budget to corporate services £0.053m) and Recovery and Renewal Funding (Eglinton Gardens transfer to Communities £0.040m).

## **6. Strategic Plan**

Submitted report by Scott Bryan, Strategic Planning, Policy and Inequalities Officer on the draft Strategic Commissioning Plan for 2022-30. A short summary of the consultation on the main elements of the Strategic Commissioning Plan was attached at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to:-

- The inclusion of the Community Wealth Building Strategy and Ayrshire Growth Deal within the full Strategic Plan;
- Work that is being done on the first 3 years of the Strategic Plan to ensure that the Strategic Plan and Delivery Plan ties in with the Medium Term financial outlook;
- Challenges in setting long term budgets when funders provide single year settlements;
- Grants issued from the Scottish Government's mental health funding that could demonstrate how we are tackling the big issues

The IJB agreed to approve (i) the vision, values and priorities and strategic direction of the new Strategic Commissioning Plan 2022-2030; and (ii) the finalisation of the document to include current information gaps and improve design elements.

## **7. Risk Appetite Statement**

Submitted report by Paul Doak, Head of Finance and Transformation, providing an overview of the first risk appetite statement for the partnership. The assessed risk appetite for each of the key elements of service, quality, people and finance was detailed at Appendix A to the report.

Discussion took place on the risk appetite that included:-

- the experiences of the pandemic where services had to be innovative in service delivery and whether the compliance element of the risk matrix could be moved from Low to Moderate to adhere to all regulations but being creative in doing so;
- High degree of scrutiny in areas of Care Homes and child/adult protection and significant case reviews that require full compliance with no deviation;
- The use of the Risk Appetite Matrix at each IJB meeting to ensure risk management information is part of decision making;
- An annual refresh of the Matrix, or more frequently if operational changes require;
- Operational service delivery that sits with the local authority and Health Board and that the compliance and safety elements in the matrix are about operational service delivery and regulation that front line workers comply with; and
- Further discussion that is required to be clear around IJB decisions rather than operational service delivery.

The Board agreed to (a) request the IJB PAC to consider the feedback from the IJB in respect of the risk appetite statement; and (b) approve the Partnership Risk Appetite Statement.

## **8. IJB Governance Review**

Submitted report by Aileen Craig, Head of Service (Democratic Services) on the Governance Review. Appendix 1 to the report provided the revised Standing Orders and the revised Scheme of Delegation was attached at Appendix 2 to the report.

The Board agreed to approve the revised Standing Orders and Scheme of Delegation outlined at Appendix 1 and 2 respectively.

The meeting ended at 12.30 p.m.