

Meeting date	Min ref	Action	Action owner	Status	Due by	Update	Closed on
28/03/2023	6.2 (031-2023)	Patient experience report: <ul style="list-style-type: none"> <li>• Provide members with the national criteria for CO responses being minimally or mildly critical</li> <li>• Themes related to patients being treated in a respectful and person-centred manner would be included in a future themed report to HGC.</li> </ul>	Nurse Director	In progress	23/05/2023	15/5/23 update: An update from the ND will be communicated on her return from leave	
28/03/2023	6.3 (032-2023)	HCAI reporting: <ul style="list-style-type: none"> <li>• Consider how the most up to date data available can be presented to Board</li> </ul>	Nurse Director	In progress	23/05/2023	03/05/2023 update: Chair discussed with ND. HoCG and HAI business manager discussed an improved plan for governance reporting schedule in line with the national data which is published quarterly. Discussions are ongoing.	
28/03/2023	7.2 (035-2023)	Member responsibilities: <ul style="list-style-type: none"> <li>• Virtual paper to be issued for approval and submitted to May Board for homologation</li> </ul>	HoCG	Complete	23/05/2023	Proposals agreed by email April 2023 and paper submitted to 23 May Board	01/05/2023
28/03/2023	9.1 (047-2023)	Performance Reporting: <ul style="list-style-type: none"> <li>• Reporting on the Annual Delivery Plan (due for submission summer 2023) and improvement trajectories will be reported in performance reports to board to monitor progress following agreement of the ADP expected in late Summer.</li> </ul>	Director of T&S	In progress	Dependent on ADP approval date	15/05/2023 update: ADP in progress and future reporting on delivery and improvement trajectories will be agreed once ADP submitted and agreed with SG and by NHS Board.	
No actions from 30 January 2023 Board meeting							
28/11/2022	9.5 (169/2022)	Arran War Memorial Hospital (AWMH) land, surplus to NHSAA requirements: <ul style="list-style-type: none"> <li>• Discussion on tree preservation orders and reassurance re impact on NHSAA</li> </ul>	Director of ISS	Complete	January 2023	Email to Board members 02/12/2022 confirmed no trees with a Tree Preservation Order at the site	02/12/2022

# NHS Ayrshire & Arran (NHSAA) Board Rolling Action Log

# Paper 2

Meeting date	Min ref	Action	Action owner	Status	Due by	Update	Closed on
						agreed for sale / disposal on Arran adjacent to the AWMH.	
28/11/2022	9.1 (168/2022)	Harbourside property Irvine, surplus to NHSAA requirements: <ul style="list-style-type: none"> <li>To re-evaluate cost effectiveness to refurbish the property for use as staff accommodation which may aid Board plans for international recruitment and the need to provide staff accommodation for people being recruited from overseas.</li> </ul>	Director of ISS	Complete	March 2023	Evaluation completed and paper submitted to NHS Board 28 March 2023, seeking approval to declare surplus	15/03/2023
03/10/2022	10. (133/2022)	NHSAA Workforce plan 2022-2025: <ul style="list-style-type: none"> <li>Developing complementary roles within the Nursing workforce supporting CFA ambition</li> <li>Review of staff working 16 hrs or less to identify opportunities to extend hours, signpost to financial inclusion advice or options for more secure employment.</li> <li>Provide a position report for CMT on Once for Scotland options for flexible working to enable colleagues to continue to work and contribute to household incomes.</li> </ul>	HR Director	Complete		HRD confirmed updates would be provided to Staff Governance Committee February meeting. Any key issues from the discussions would be reported to Board.	
No actions from 15 August 2022 Board meeting							
No actions from 23 May 2022 Board meeting							
28/03/2022	6.2 (025/2022)	Patient experience themes report – Waiting times and CAMHS – CAMHS update report agreed for a future Board meeting.	Director of NAHSCP	Complete	August 2022	Dir NAHSCP will bring paper to Board on 15/08/2022	30/03/2022
31/01/2022	9.1 (014/2022)	Climate Change and Sustainability Strategy – identify Non-Executive chair for local strategic group	Board Chair	Complete	March 2022	A Non-Executive Member, Linda Semple has been agreed as Chair of the local strategic group	16/02/2022