NHS Ayrshire & Arran

Meeting: Ayrshire and Arran NHS Board

Meeting date: Tuesday 23 May 2023

Title: Information Governance Committee meeting on 2 May 2023
- report to NHS Board

Responsible Director: Dr Crawford McGuffie, Medical Director

Report Author: Mrs Jean Ford, Non-Executive Board Member

1.   Purpose

This is presented to the Board for: Discussion.

This paper relates to: Local policy to ensure good governance practice in reporting from board committees

This aligns to the NHS Scotland quality ambitions of Safe, Effective and Person Centred. Good governance practice supports the effective delivery of services across the organisation.

2.   Report summary

2.1   Situation

This report provides information to Board Members on key items discussed within the Governance Committee's remit, in order to provide assurance to the Board that those matters have been identified and are being addressed, where required.

2.2   Background

The Board Model Standing Orders advises that Board meeting papers will include the minutes of committee meetings which the relevant committee has approved. To ensure that there is no delay in reporting from committees this paper provides a timely update on key items from committees.

2.3   Assessment

Key items agreed by Committee are noted below. Identification of organisational risks, stakeholder considerations and other impacts were included in papers to the Committee.

- The Committee approved the IGC annual report.
- The Committee received an update on the Information Commissioner's Office audit report and action plan. Members received assurance that good progress

was being made in completing actions. While there were areas of non-compliance, the Board had already identified these issues through self-assessment and was working through them. The audit had commended NHSAA's approach to security incident breach reporting as an area of good practice. Committee members will receive a further update on actions outstanding at the next meeting.

- Committee members received regular reports, including an update on cyber security, the IG work programme and the IGC strategic risk register, with no material issues evident.

2.4   Recommendation

The Board is asked to be aware of and discuss the key items highlighted and receive assurance that issues are being addressed, where required.