

**East Ayrshire Health & Social Care Partnership
Integration Joint Board
07 February 2024 at 2pm
Council Chambers/ MS Teams**

Present:

- *Dr Sukhomoy Das, NHS Non-Executive Director (Chair)
- Mr Craig McArthur, Chief Officer
- Mr Alex McPhee, Interim Chief Finance Officer
- Ms Dalene Steele, Associate Nurse Director
- Dr Laura McGarrity, Associate Medical Director, NHSAA
- Ms Marion MacAulay, Chief Social Work Officer
- Ms Lianne McNally, Senior Manager AHP
- Ms Irene Clark, Stakeholder Forum Representative
- *Councillor Douglas Reid, East Ayrshire Council
- *Councillor Jennifer Hogg, East Ayrshire Council
- *Councillor Maureen McKay, East Ayrshire Council
- *Neil McAleese, NHS Non-Executive Board Member
- *Councillor Neil Watts, East Ayrshire Council
- Ms Allina Das, RCN Representative
- *Ms Sheila Cowan, NHS Non-Executive Board Member
- *Ms Jennifer Wilson, Nurse Director
- Ms Moira Fenton, Third Sector Representative, East Ayrshire CVO
- Ms Irene Allan, Unpaid Carers Representative
- Mr Douglas Pickering, Person/Patient Representative

In Attendance:

- Mr Jim Murdoch, Senior Manager Wellbeing and Recovery
- Mr Erik Sutherland, Head of Locality Health & Care
- Ms Jo Gibson, Head of Wellbeing & Recovery
- Ms Vicki Campbell, Head of Primary & Urgent Care
- Ms Amanda McInnes, Senior Manager Business Support
- Mr David Mitchell, IJB Monitoring Officer
- Mr Neil Kerr, ADP Independent Chair
- Ms Catherine Adair, Governance and Communications Manager

Sharon Murray, Secretary (Minutes)

Observers:

- Mr Thomas Bennis, Children & Families, Family Support
- Ms Pauline Jenkinson, VASC Support Officer
- Mr Muath Alawadhi, Young Person
- Mr Charles Rocks, Senior Manager Locality Services
- Ms Mairi Gribben, Senior Manager Mental Health, Learning Disability & Addiction Services
- Ms Fiona Pirrie, Co-CEO, East Ayrshire Carers Centre
- Ms Karen Hedge, Scottish Care
- Ms Leoni Graham

Agenda	Discussion	Action
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1.	<p><u>Welcome & Apologies</u></p> <p>Dr Sukhomoy Das welcomed everybody to the meeting and noted apologies from Councillor Clare Maitland, Arlene Bunton and Alexia Pellowe.</p>	
2.	<p><u>Good News Story</u></p> <p>Mr Charles Rocks, Senior Manager, introduced Ms Pauline Jenkinson, Mr Thomas Bennis and Mr Muath Alawadhi who delivered a presentation on the Unaccompanied Asylum Seeking Children Team around New Scots in East Ayrshire.</p> <p>The team was developed to produce and support a model to “do the right thing” and to create a plan that looked to ensure the health, wellbeing and education of UASC in East Ayrshire.</p> <p>East Ayrshire welcomed the first ‘New Scot’ on 29 March 2021 and have supported a further 32 since then.</p> <p>Dr Sukhomoy Das noted that the language barrier is often a big issue. The Board were advised it can be quite challenging, but there has creativity to ensure the young people are able to communicate using interpretation in their initial days in Scotland. Examples such as Google Translate are useful, and the team described a pack that had been developed for young people covering a range of languages detailing emergency numbers, local services and supports, etc.</p> <p>Dr Das thanked all the presenters for this insightful item, noting in particular the contribution of Muath.</p>	
3.	<p><u>Declaration Of Interest</u></p> <p>Ms Irene Clark declared an interest in the Ayrshire Advocacy plan, noting she would be presenting this along with Jo Gibson.</p> <p>Mr Douglas Pickering declared an interest in Morven Day Services.</p> <p>Councillor Douglas Reid declared an interest in UCAN due to a close family member using the service.</p>	
4.	<p><u>Minute Of Previous Meeting</u></p> <p>Councillor Maureen McKay queried the accuracy of the minute, noting her substitute was not present at the time that Item 14 “Learning Disability and Mental Health Commissioned Services BVSr” was considered.</p> <p>Mr Craig McArthur advised that Cllr McGregor had attended on Teams, and that he had joined / left the meeting on several occasions. Mr McArthur confirmed that MS Teams maintains a record, as does the committee secretary, when members join / leave the meeting, and further confirmed that Cllr McGregor was not present when item 14 was considered. It was noted that the meeting had remained quorate at all</p>	

	<p>times, and although the members leaving / joining the meeting is not currently captured in the minute, this will be done in the future.</p> <p>The Chair suggested that if members who join on Teams had to leave the meeting, they could note this in the chat for clarity. It was agreed that the necessary amendments will be made to the minutes.</p> <p>In relation to item 14 on the minute, Cllr McKay requested a reconsideration of the decision which included withdrawal of funding from Morven Day Centre Services, a reduction in beds at the Elms, and a change to funding of UCAN.</p> <p>Mr David Mitchell advised the Board that no motion to alter / delete / rescind an IJB decision can be completed within 6 months of the original decision, except by suspending the appropriate standing order. This would require a two thirds majority of the voting members of the Board present and voting.</p> <p>Councillor Maureen McKay thereafter proposed a suspension of Standing Orders, seconded by Councillor Neil Watts. Mr David Mitchell confirmed that, having being seconded, it was appropriate for the voting members to now proceed to a vote.</p> <p>Members were asked to confirm their vote either For or Against the motion. Following the vote, Mr Mitchell confirmed that 2 members voted For the motion, and 6 voted Against. Mr Mitchell confirmed standing orders would not therefore be suspended.</p> <p>The minute was approved as an accurate record.</p>	
5.	<p><u>Matters Arising</u></p> <p>There were no matters arising.</p>	
6.	<p><u>Financial Management Report – Period 9</u></p> <p>Mr Alex McPhee presented the report to provide details of the projected outturn position for the East Ayrshire Health and Social Care Partnership for 2023/24, based upon the current financial position as at 31 December 2023 (month 9) and including movements on the Annual Budget 2023/24 approved by the IJB on 29 March 2023. The report highlights progress against approved cash releasing efficiency savings for 2023/24, as well as confirmation of funds within the IJB Reserve balance (including the indicative drawdown requirement for 2023/24). The report also provides a summary of the projected outturn on services managed under Lead Partnership / Hosted Services arrangements, as well as information on Acute Services budgets in relation to the large hospitals Set Aside resource within the scope of the Strategic Plan, and highlights underlying risk factors, which have the potential to impact on the projected outturn position for 2023/24 and going forward.</p> <p>The consolidated projected outturn for the Partnership on directly managed services is an overspend of £2.252m. This represents 0.7% of the £334.379m adjusted directly managed services budget for the year</p>	

and consists a projected overspend of £2.830m on services commissioned from East Ayrshire Council, partially offset by a projected underspend of £0.578m on services commissioned from NHS Ayrshire & Arran. The month 9 projected outturn position assumes that the savings included in the Financial Recovery Plan for 2023/24, totalling £1.280m, as approved by the IJB on 13 December 2023, will be achieved and includes all other projected cost movements as at 31 December 2023.

It was noted that, in addition to the Financial Recovery Plan, non-recurring earmarked funding balances are offsetting attributable expenditure and service pressures in the current financial year, including Community Health and Care Services and Children's Health Care and Justice Services. Following a review of balances, East Ayrshire Council has allocated £0.500m in additional non-recurring funding for 2023/24. The impact of this and all other non-recurring funding balances is reflected in the projected outturn position at month 9.

The overall projected overspend on directly managed services £2.252m is after taking account of a projected underspend of £0.143m related to East Ayrshire hosted services managed under routine Lead Partnership arrangements. Based on latest projections, North Ayrshire Lead Partnership services are projected to outturn by £0.836m greater than budget (£1.406m at month 6) with South Ayrshire Lead Partnership services projected to overspend by £0.565m (£0.360m at month 6).

Dr Sukhomoy Das noted it was a very comprehensive report with details of the recovery plan and associated risks previously covered and understood by the Board.

Councillor Maureen McKay commented on the demographics challenge faced across the area in terms of an aging population requiring a greater level of support.

Mr Craig McArthur noted that data from the census was pointing to a significant shift in terms of the age profile of the local population meaning demand for our services will become increasingly pressured.

Councillor Maureen McKay enquired what actions are being taken in terms of balancing demands with available funding. It was noted that we require to work with limited resources, and Mr Craig McArthur advised that a development session was scheduled to discuss the budget. Consideration of the outlook for next year will also be presented to Strategic Planning Group to ensure alignment of funding to service delivery. Local conversations were held last year in the three locality areas to share information and hear feedback from people who use our services. The Council had also held a number of budget engagement sessions over the last few months with messages around changing demography, funding and managing service pressures shared with communities.

Dr Sukhomoy Das advised we will share the challenges and work through them together to prioritise what is needed now and through service transformation. Councillor Maureen McKay sought clarity around engagement with the various stakeholder forums to ensure we understand the impact of proposals and decisions.

	<p>Dr Sukhomoy Das noted the importance of listening to the people who use our services.</p> <p>Mr Douglas Pickering asked to circulate a paper regarding Morven Day Services. Mr David Mitchell advised this would not be competent and highlighted that members have already agreed today, not to reconsider the item from December IJB. It was agreed that the paper would be circulated to IJB members for their information after the meeting.</p> <p>Councillor Douglas Reid left the meeting after consideration of this item.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ul style="list-style-type: none"> (i) Note the 2023/24 projected outturn position for East Ayrshire Health and Social Care Partnership at 31 December 2023, including specific key actions on significant variances; (ii) Note the current position in respect of IJB Reserve balances, including the indicative drawdown requirement for 2023/24; (iii) Note progress towards achievement of cash releasing efficiency savings which been approved for 2023/24, including Financial Recovery Plan savings; (iv) Note the projected outturn position in respect of services managed under Lead Partnership / Hosted Services arrangements; (v) Note the current position in respect of large hospital Set Aside budgets; (vi) Note underlying risk factors which will potentially impact over the final quarter of 2023/24 and going forward; and (vii) Otherwise note the content of the report. 	
7.	<p><u>Continuation/Extension Of Contractual Arrangements</u></p> <p>Mr Erik Sutherland presented the report to seek approval for commissioning and contracting arrangements for 16 East Ayrshire Health and Social Care Partnership (HSCP) services from 1st April 2024. This is being requested in accordance with the Council's Standing Orders related to para. 21(1). The report covers: Locality Health and Care Services; Children and Young People's Services; and Wellbeing and Recovery Services.</p> <p>The total estimated combined value over the lifetime of contracts across the HSCP is at present £54.892M.</p> <p>The Integration Joint Board has delegated responsibility for the management and delivery of commissioned social care services. The legislative arrangements require that in terms of contractual agreements with third parties these are delivered through the Council and NHS Board. This report therefore seeks authorisation from the IJB to continue / amend contractual arrangements and also agreement to refer these to the Council for implementation in line with the Standing Orders Relating to Contracts.</p> <p>Contractual arrangements proposed for extension into agreed periods relate to the following commissioned services:</p>	

- Shopping and Low Level Maintenance Services with a proposed extension of 12 months to 31st March 2025;
- Electronic Homecare Monitoring and Scheduling Solutions with a proposed extension of 12 months to 31st May 2025;
- Community Meals with a proposed continuation of Scotland Excel framework provider for existing customers to 31st March 2025 while also exploring opportunities for wider partnership working on community meals in the course of the financial year 2024/25;
- Wet Floor Shower provision continuing to maximum extension period of 31st October 2024 with re-tendering process from March 2024;
- Care and Repair Services with a proposed extension of 12 months to 30th November 2025.
- Adult Framework for Mental Health and Learning Disabilities Services with a proposed extension to 31st March 2025.

There are four Children and Families contracts coming to an end on 31 March 2024. These include Barnardos Children & Families Service; Who Cares? Scotland advocacy service; Action for Children Lisalanna short breaks service; and, Action for Children Turning the Corner service for young people in conflict with the law. Of the four services mentioned, two are being retendered, and the two Action for Children services are not.

In relation to Wellbeing and Recovery, the contract with the Morven Centre will come to an end on 31 May 2024. The contract with the Elms Respite Centre is currently under negotiation.

Contractual arrangements coming to an end that are to be re-tendered in this period refer to:

- Supply, Installation, Maintain and Repair of Stair Lifts with tender documents published in January 2024 and new contract mobilised from May 2024;
- Older People's Care at Home: Commissioned Services Framework with tender documents published in January 2024 and new contract mobilised from April 2024, and;
- Wet Floor Shower provision continuing to maximum extension period of 31st October 2024 with re-tendering process from March 2025;
- Short Break and Respite Opportunities for Older People with benchmarking and review taking place and tender documents expected to be published in June 2024;
- Home from Hospital Service collaborative contract with East Ayrshire as Lead Commissioner and specification reviewed by December 2024 and new contract commencing from April 2025;
- Barnardos Children & Families Service, is funded via the Alcohol and Drug Partnership (ADP). This service has been delivered by Barnardos for a number of years and it was felt that the market should be tested to ensure best value. The service has been renamed the Safe, Well and Together Service. The tender was published on 24 January 2024 with a commencement date of 1 April 2024.
- Children and Young People's Independent Advocacy Service has been delivered by Who Cares? Scotland for a number of years. It

	<p>was felt that the market should be tested to ensure best value. The tender was published on 24 January 2024, with a commencement date of 1 April 2024.</p> <ul style="list-style-type: none"> • Community Supports, Residential Care and Supported Accommodation as set out in the Mental Health and Learning Disabilities BVSr. <p>Councillor Maureen McKay sought clarity around several areas and queried how readily understood the report would be by a member of the public. The Board were provided clarity as requested.</p> <p>Mr Erik Sutherland described the commissioning cycle and process.</p> <p>Dr Sukhomoy Das acknowledged that it is not an automatic contract review; there was significant and ongoing consultation, review etc.</p> <p>Ms Leoni Graham left the meeting after consideration of this item.</p> <p>The Board approved the recommendations:</p> <ol style="list-style-type: none"> Receive the report; Approve funding to continue contractual arrangements with providers from 1st April 2024 as detailed; Issue a Direction to East Ayrshire Council in respect of the contractual arrangements; Task relevant Officers with issuing as appropriate extension/termination notice documentation and with undertaking work to develop commissioning in line with the Partnership Provider Statement during the period as appropriate, and; Otherwise to note the contents of this report. 	
8.	<p><u>Corporate Parenting Action Plan Update</u></p> <p>Ms Marion MacAulay presented the report to outline the progress made on the East Ayrshire Corporate Parenting Action Plan (CPAP) 2021-24 in a final report.</p> <p>In East Ayrshire the report is produced as a group of corporate parents, who are members of the CPSG. This group is chaired by a senior manager, Children’s Health, Care & Justice with corporate parenting representatives across a range of agencies including the Health and Social Care Partnership, Education, Housing, Vibrant Communities, East Ayrshire Leisure, Scottish Fire and Rescue Service (SFRS), Police Scotland, Children’s Hearing Scotland, Scottish Child Reporters Administration (SCRA) and Ayrshire College.</p> <p>At the commencement of the action plan 2021-24, with approval from the CPSG, the plan identified five key priority areas. Five workstreams were established, each with a lead officer to help support progress. These groups identified key actions to achieve the ambitions under the five priorities, with an action plan track and monitor progress.</p> <p>The report detailed each of the priority areas and what has been accomplished. Areas for improvement were identified for the East</p>	

	<p>Ayrshire Corporate Parenting Action Plan 2024-27. This plan is currently in development with the first full draft plan being considered at the CPSG on 24 January 2024. This plan will be presented to IJB for information on completion.</p> <p>The Board noted the report.</p>	
9.	<p><u>Independent Advocacy Strategic Plan 2024-2027</u></p> <p>Ms Irene Clark presented the Strategic Plan for Independent Advocacy for East Ayrshire covering the period 2024-2027.</p> <p>The Independent Advocacy Strategic Plan 2024-27 sets out our shared ambitions for improving opportunities for everyone in our communities to have their voice heard.</p> <p>The Plan describes the nature of independent advocacy and the different kinds of advocacy that exist to enable people to represent their views. It sets out the scope of current advocacy provision in East Ayrshire provided by East Ayrshire Advocacy Service and Who Cares? Scotland, alongside information about local partnership working and relevant regional activity.</p> <p>As part of its overall portfolio of responsibility for local planning and implementation, the Strategic Planning/Wellbeing Delivery Group has adopted the role of Advocacy Planning Group.</p> <p>Engaging with stakeholders to hear the voices of people who are involved in independent advocacy, as well as consideration of the strategic needs assessment, has been key to developing the Plan content. Some key messages emerging are:</p> <ul style="list-style-type: none"> • Local independent advocacy services are highly valued by the people who use them: 96% of people who responded rated the support and advice as good or very good. • Independent Advocacy support is accessible: 95% of people who responded said they found it easy to access advocacy support services. • People were supported to express their views and opinions: 89% of people who responded found it easy to express their views and opinions. • There is a gap in advocacy support for children and young people going through the child protection process. <p>These findings have informed the Plan's and there will be ongoing engagement, monitoring and review of delivery to ensure progress towards the agreed outcomes.</p> <p>Ms Irene Clark advised that it is really important to get the views of people who used advocacy services and their families, and noted the high levels of satisfaction locally.</p> <p>Dr Sukhomoy Das commented positively on the plan and presentation, and queried the gap in children's services. Ms Irene Clark replied it was a combination of factors of which funding is a significant one.</p>	

	<p>Ms Marion MacAulay highlighted that there is currently a live tender for advocacy services for children's services and noted the importance of advocacy services for children, this being one of the key areas of the Promise.</p> <p>Mr Craig McArthur thanked Ms Irene Clark for attending today and for all the work her team does. Mr McArthur asked the Board to note that any emerging financial implications would require to be reported and considered by the Board in due course. This update was welcomed by Cllr McKay and Dr Das.</p> <p>Mr Douglas Pickering queried how support is prioritised and Ms Irene Clark confirmed that there are strict criteria on who can be supported / prioritised on a daily basis.</p> <p>The Board noted the report and agreed the following recommendations:</p> <ol style="list-style-type: none"> i. Consider and approve the Independent Advocacy Strategic Plan 2024-2027; and ii. Otherwise note the content of the report. 	
10.	<p><u>Governance Papers</u></p> <ul style="list-style-type: none"> • Audit & Performance Committee – 28 November 2023 	
11.	<p>AOCB</p> <p>None</p>	
12.	<p><u>Date Of Next Meeting</u></p> <p>Development Session – 28 February 2024 at 2pm, Council Chambers/ MS Teams</p> <p>Meeting – 20 March 2024 at 2pm, Council Chambers/ MS Teams</p>	