Paper 1

NHS Ayrshire & Arran

Integrated Governance Committee

Thursday 7 November 2024 at 9.30am
MS Teams

Present	Ms Sheila Cowan (Chair) Non-Executive Board Vice Chair
	Ms Jean Ford, Non-Executive Member
	Mr Liam Gallagher, Non-Executive Member
	Ms Joyce White, Non-Executive Member
In Attendance	Ms Claire Burden, Chief Executive
	Ms Kirstin Dickson, Director of Transformation and Sustainability
	Mrs Nicola Graham, Director of Infrastructure and Support Services
	Mrs Shona McCulloch, Head of Corporate Governance
	Mrs Moira Woolway, Corporate Secretary (Minutes)

ACTION

1. Apologies

Apologies were received from Ms Lesley Bowie, Dr Sukhomoy Das, Mrs Sarah Leslie, Mr Marc Mazzucco, Dr Crawford McGuffie

2. Declaration of interests

There were no declarations of interest.

3. Minute of previous meeting

The minute of the meeting held on 25 July 2024 was approved as an accurate record.

4. Matters arising

Paper 2a - The action log had been circulated prior to the meeting and members noted the updates. The action regarding governance for projects related to Caring for Ayrshire (CFA) was agreed as complete and the NHS Board will agree the future governance of CFA/related projects as part of the Whole System Plan (WSP) submission to NHS Board on 2 February 2025. The proposal would be for future governance of the WSP to be monitored via Performance Governance Committee.

Paper 2b. Members noted the Integrated Governance Committee work Plan 2024-25 which was available at each meeting for information.

5. Strategic risk and risk register

The Chief Executive, Ms Claire Burden presented the Strategic Risk paper to Members which reported on the two risks assigned to Integrated

Governance Committee, 669 and 821 both of which had been reviewed since the last Integrated Governance Committee meeting.

- Risk ID 669 (Sustainability through reform (Caring for Ayrshire)). In response to a question from a member regarding links to the whole system plan (WSP), the Chief Executive reassured Commitee that the WSP was adhering to the strategic ambitions of CfA. The risk is due for review by 31 January 2025, and following this review any updates would be advised from the Scottish Government (SG) feedback on the WSP, expected by end March 2025

- Risk ID 821 (Failure of Digital Services across Ayrshire and Arran). The Digital Reform Plan and additional control measures put in place to reduce this risk had shown positive improvement. To date upgrades to Trakcare and progress with the migration of three systems into one, had revolutionised the patient tracking experience. Over the following 12 months the risk should reduce further, dependant on programme progression, which was reliant on funding.

Although not an Integrated Governance risk, a Committee member commented how reassured they were on the update of detail around Risk ID 767 (Emergency Department Crowding) and plans to improve ED front door movement. The viability of ongoing progress with baselines to continue improvement was positively noted and action plans were delivering improvement, due to attention given to this issue.

Outcome: Members discussed the update and took assurance from the work being carried out to manage strategic risks which fall under the governance remit of this committee, with no issues raised for escalation to the Board.

6. **Strategic climate emergency and sustainability**

The Director of Infrastructure and Support Services, Mrs Nicola Graham presented the Strategic Climate emergency and sustainability update and highlighted the key points of progress in delivering the Sustainability Development Action Plan:

- Good progress was being made across key deliverables associated with the Board's Climate Change and Sustainability Strategy in line with Scottish Government timelines and targets.
- Progress continued towards a fully electric vehicle (EV) commercial fleet
- A Clinical Lead for Sustainability had been appointed to support good governance as required by Scottish Government.
- Two new groups had been formed for green space, biodiversity and active travel working closely with Public Health teams
- Additional funding had been secured for more LED lighting.

Ms Graham reported on the recent internal audit which had focused on environmental sustainability. The findings from this audit had identified

some actions to ensure our strategy objectives are; specific and measurable, there is clear accountability and timelines for the each of the work streams; and any gaps are identified and addressed through specific actions. To achieve this, our strategy will be reviewed and updated where required. The internal report would be submitted to Audit and Risk Committee on 18 November.

A Member commented on the good progress reported and questioned continued funding streams from SG to remain sustainable and deliverable. Mrs Graham responded that work would continue with existing resources and funding. She also reported that an intern to support work on active travel had been secured via Public Health. Mrs Graham added that sustainability was the responsibility of the whole organisation and that we do well in this area despite the challenges faced.

In response to a question regarding working with our partners on active travel and electric fleet vehicles Mrs Graham advised that we link with representatives within local authorities and work collaboratively with partnerships.

Mrs Graham responded to a question regarding assessment tools used and she advised the tool was used to update and provide evidence across all health boards for the national team. The RAG status is green/amber and looked positive. Mrs Graham advised that SG had not changed any targets or commitments for health boards, and the original targets remains.

Outcome: Members welcomed the update on the plan and were assured by progress reported to date.

7. **Key items for Chair's report to the NHS Board**
   Members agreed the following key items to report to the NHS Board on Monday 2 December 2024:

   - Strategic risks
   - Strategic climate and sustainability

8. **Risk issues to report to the Risk and Resilience Scrutiny and Assurance Group**
   There were no risk issues to report

9. **Any other competent business**
   There was no other competent business.

10. **Date and time of next meeting**
    Monday 10 February 2025, 9.30am via MS Teams.

Signed (Chair): *Lesley M Ba*   Date: 10/02/2025