
Minute of Integration Joint Board Meeting

Date: 11th December 2024

Time: 2pm

Place: Elgin House, Ailsa Hospital, Dalmellington Road, Ayr

Present

Cllr Hugh Hunter – Voting Member, SAC (Chair)
 Cllr Julie Dettbarn – Voting Member, SAC (via surface hub)
 Liam Gallacher – Voting Member, Non-Executive, NHS (via surface hub)
 Ewing Hope – Voting Member, NHS

In Attendance

Tim Eltringham - Director of Health and Social Care, HSCP
 Gary Hoey - Chief Social Work Officer, HSCP
 Mark Inglis – Head of Children’s Health, Care and Justice Services, HSCP
 Billy McClean – Head of Community, Health and Care Services, HSCP (via surface hub)
 Lisa Duncan - Chief Finance Officer, HSCP
 Louise Gibson - Lead Allied Health Professional Advisor, HSCP
 Sheila Tyeson – Senior Manager, Planning and Performance, HSCP
 Glenda Hanna – Independent Sector Representative, Scottish Care
 Elaine Young – Head of Health Improvement/ Assistant Director of Public Health, NHS
 Marie Oliver – Third Sector Representative, VASA
 Frances Ewan - Staff Side Representation, NHS
 Rachael Graham – Planning and Performance Co – Ordinator, HSCP
 Hanna Dearie – Planning and Performance Officer, HSCP
 Rebecca Hunter - Planning and Performance Officer, HSCP
 Kevin Milton – Senior Manager, Mental Health
 Brian Christie – Service Manager, Mental Health
 Karen Jamieson – Service Improvement
 Nadine McCall - Administration Assistant (minute taker), HSCP

Cllr H Hunter - in the Chair

Agenda	Discussion	Action
1.	<p>Welcome/ Apologies/ Membership Updates</p> <p>Apologies on behalf of Jean Ford, Linda Semple, Cllr Lee Lyons, Mark Inglis, Martin Rogan and Rosemary Robertson.</p>	
2.	<p>Declarations of Interest</p> <p>There were no declarations of interest to note.</p>	
3.	<p>Minute of Previous Meeting</p> <p>Minute of meeting on 13th November 2024 was approved by the Board as an accurate record of the meeting.</p>	
4.	<p>Matters Arising/ Action Log</p> <p>There were no matters arising to note.</p>	
5.	<p>Chief Officer's Update</p> <p>T Eltringham advised that this report provides an update to the South Ayrshire Integration Joint Board on behalf of the Chief Officer on items that do not merit a full report, but the Board may wish to note. Topics covered in this report include:</p> <ul style="list-style-type: none"> • Connect and Locality Planning – Press Coverage • Leadership Programme – Staff development • AAIF's celebration (12th November) • Focus on Frailty celebration event 20th November 2024 • Ayrshire Leadership Collaborative 21st November 2024 • Patient Story – Appendix 1 <p>T Eltringham informed that there has been some positive promotion of the activity and developments regarding the Connect and Locality Planning reported via 'UK That's TV' with planned coverage of the Learning Disability strategy, the Ageing Well Strategy, and particularly the housing development at Mainholm.</p> <p>T Eltringham advised that this has added a further opportunity to promote the progress by services as well as an opportunity to celebrate the innovative work that is being undertaken.</p> <p>In respect of the Leadership Programme, South Ayrshire were successful in being offered 9 places on this. This programme is giving people the opportunity to have time away from the working environment to undertake some joint learning. This has been a</p>	

	<p>well-received programme and important investment that has been made in staff.</p> <p>T Eltringham informed that AAIF's (Ayrshire and Arran Improvement Foundation) skills course saw another successful graduation on 12th November. There have been many employees who have now gone through this course and several of the projects directly impact on the patients and service users. Participation in AAIF's helps staff develop confidence and skills to take responsibility and influence positive changes.</p> <p>There was a Focus on Frailty celebration event held on 20th November, which was a national event involving the 7 partnerships who have taken part in the Frailty Collaborative over the last 18 months.</p> <p>This was a great opportunity to take stock but also be reminded in many aspects that South Ayrshire are ahead of the game in respect of the frailty agenda.</p> <p>With regards to the Ayrshire Leadership Collaborative gathering on 21st November a number of leaders from across the three partnerships and councils, NHS, Police, Fire Service, Ayrshire College and UWS met to discuss how they can work more effectively together across Ayrshire. The conversations were driven with recognition as a public sector resources and limited and therefore more collaborative work is required.</p> <p>T Eltringham highlighted the patient story that is included within the papers that was presented at the NHS Board. This story was shared by Gillian Arnold who works within the Ayrshire and Arran Health Board's Public Protection Team and is a moving account of the highly valued care provided to her mother at end-of-life, in McMillan Ward at the Biggart Hospital.</p> <p>T Eltringham expressed that this story is a real testament to how well people can be supported at end-of-life and commended all involved.</p> <p>E Hope welcomed this positive story shared and stated that it timely recognises the role of domestic workers and porters within the Biggart Hospital.</p> <p>The Board noted the content of the report.</p>	
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6.	<p>Summary briefing from other Governance Meetings (if available/relevant)</p> <p>There were none to note.</p>	
<p>Items for Agreement</p>		
7.	<p>Lead Partnership Overspends</p> <p>L Duncan advised that the purpose of this report is to provide detail on Lead Partnership's financial positions and actions identified to mitigate financial pressure in year and process for budget planning 2025 - 2026 for Lead Partnership Budget pressures.</p> <p>L Duncan explained that the Lead Partnership arrangements are detailed in the IJB's Integration Scheme. Lead Partnership arrangements are where one of the Ayrshire IJB's provides a service on a Pan Ayrshire basis, with budgets delegated to fulfil this lead arrangement. At year end each IJB receives a National Resource Allocation formula (NRAC) share of the budget and NRAC share of actual spend, and consequently a share of any over and underspends.</p> <p>L Duncan advised that North Ayrshire has a current overspend of £0.658m, with a recovery plan that includes a target of £0.300m of improvement in inpatients due to supplementary staffing levels and acuity and the remaining risk will be managed through the holding of vacancies.</p> <p>L Duncan explained that within North Ayrshire there is 5.48% reduction in mental health funding. North Ayrshire Officers with contribution from South and East Officers are reviewing operational delivery and plans will be developed detailing what can be delivered within the funding allocation.</p> <p>L Duncan continued to inform that South Ayrshire Lead Partnership are projecting an overspend on £0.580m mainly within the community equipment store. There are recovery plan options for this overspend which are fully detailed within the circulated report.</p> <p>The options to bring the budget back in line would have a detrimental impact to service delivery, increase in waiting lists and delays in transferring care from hospital to the community. For these reasons the recovery plan options have not been agreed.</p>	

	<p>L Duncan explained that for this financial year, each IJB will share the community equipment store overspend based on their NRAC share as part of year end recharge process.</p> <p>L Duncan advised that the Budget 2025 - 2026 process will include the financial pressure within the Lead Partnership Pressures and request a contribution from each partner, following agreement at Ayrshire Finance Leads, the financial pressure will be presented to Chief Officers of each IJB for scrutiny and approval prior to inclusion in Budget for 2025 - 2026 for IJB approval.</p> <p>E Hope noted that there have been issues with the community store for around 30 years and if they are not resolved it will have an impact on people's ability to get home from hospital, therefore feels this should be an area of priority.</p> <p>L Duncan assured that the main constraint is due to the lack of storage space within the Ailsa Store, not people receiving the equipment. They are looking at medium term planning and options available. A report will be presented to SPOG at a future date.</p> <p>T Eltringham assured that the overspend is in relation to the volume of equipment, there are no timeous issues with equipment being delivered or received.</p> <p>The board agreed the content of the paper and recommendations.</p>	
<p>8.</p>	<p>Social Care Charging Policy Consultation</p> <p>L Duncan informed the purpose of this report is to seek approval to consult with stakeholders on revising the IJB Social Care Charging Policy.</p> <p>Following the last IJB Budget Working Group for 2025 - 2026 it was agreed that they would take forward review of Social Care Charging Policy Consultation.</p> <p>It is recommended that the IJB:</p> <ul style="list-style-type: none"> • Note the background information on the legislative framework for charging of social care services. • Approve request to consult with stakeholders on revising the IJB social care charging policy. 	

	<p>E Hope queried in relation to who would be expected to pay and that impact on those who could not afford this.</p> <p>A discussion ensued around the criteria for those who may or may not can afford and the expectations in relation to Social Care Charging.</p> <p>It was clarified that people who are able to afford to will pay through financial assessment and those who are unable to afford won't pay.</p> <p><i>Mark Inglis joined the meeting.</i></p> <p>T Eltringham advised as officers they are responsible to provide information in order to make decisions as a board and that these conversations are in no doubt going to be controversial.</p> <p>T Eltringham explained that resources are limited, and even small amounts of money being brought in may help towards other services that must continue.</p> <p>T Eltringham expressed the important of undertaking this exercise to provide necessary information for a final decision to be made.</p> <p>The board noted content of the report and approved recommendations.</p>	
<p>9.</p>	<p>Improvement and Innovation Projects Update</p> <p>L Duncan advised that the purpose of this report is to provide a progress update on the Improvement and Innovation Projects approved to date.</p> <p>L Duncan explained that on 14th of June 2023, the IJB approved investment of £4m from reserves to create an Improvement and Innovation Fund for services to invest in specific projects aimed at improving services to meet current demand pressures and / or reduce future demand pressure through innovation and changes to ways of working. From a financial perspective improvement in services should ensure future financial sustainability.</p> <p>L Duncan advised, at the end of 2023 - 2024 financial year there was £3.167m (80%) of the fund committed to various projects, the IJB approved further investment of £2m into the fund on the 12th June 2024.</p>	

	<p>L Duncan noted that the majority of the projects focus on early intervention and prevention and working together. It is recommended that the Board:</p> <ul style="list-style-type: none"> • Note the investment made to date with the Improvement and Innovation Fund, for ease of reference abbreviated highlights and list of projects included in Appendix one. • Note the progress updates to projects included within the report. • Note the investment in line with the IJB Strategic Priorities • Note that the Budget 2025 - 2026 will consider plans for the remaining balance of the fund. <p>T Eltringham expressed his thanks to the Board for agreeing this report and making available the resources on an Improvement and Innovation basis, highlighting that the range of innovation has been significant at a time where resources are limited.</p> <p>The Board noted the content and agreed the recommendations of the report.</p>	
<p>10.</p>	<p>Live Well: Adult Mental Health and Wellbeing Strategy 2024 – 2034</p> <p>R Hunter advised that the purpose of this report is to seek approval of the renewed South Ayrshire Mental Health and Wellbeing Strategy 2024 - 2034.</p> <p>R Hunter informed that the new strategy looks to be more condensed in size so that it is accessible to the wider public where they can see the high-level objectives whilst addressing the strategic themes that align to the national policy which was developed in 2023.</p> <p>R Hunter advised that the strategy was developed through the engagement that was carried out, which started with staff engagement between March and May 2024. Tiered focused groups were held with staff during this period to gain a deeper understanding of service needs and also highlight what is working well within each area.</p> <p>R Hunter continued to explain that they held a tier 1 engagement session on the 29th of August to gather together all the services within this tier to form a networking event. This event launched the start of the formal consultation period with the wider public and an online survey was launched which ran till the 11th October</p>	

<p>2024 which 44 people completed.</p> <p>A separate survey was completed where mental health frontline staff would ask 3 service users, they were working with 3 questions which focused on how they found accessing services, what works well and what could improve. There were 55 responses for this survey.</p> <p>R Hunter noted that they also attended a range of groups including 5 LPP meetings, 6 Participatory Budgeting events, Champions Boards, the League of Champions and Tier 1 support groups.</p> <p>Over 400 people were engaged with during the formal consultation period where key themes were identified throughout in terms of what people want.</p> <p>R Hunter explained that from this period of engagement, they were able to form a draft version of the strategy which reflects what people wanted and needed from the strategy. R Hunter advised that they reflected on views and rebranded the name of the document to Live Well which aligns more closely with their overall vision of having a community that Starts Well, Lives Well and Ages well. This draft strategy was circulated for final comments and positive feedback was received with people noting that their views had been captured.</p> <p>R Hunter continued to explain that if the IJB approve the strategy today, then the next steps to implement are for it to be launched by the HSCP and the following steps taken:</p> <ul style="list-style-type: none"> • development of an easy read version as the Policy Team are undergoing training in this in early 2025 • The oversight group which currently meets on a fortnightly basis to develop the strategy will continue to meet on a quarterly basis to review the progress of the delivery plan • The strategy will be reviewed on a bi-annual basis in line with the Scottish governments action plan publishing schedule • Reports will be presented to the Performance and Audit Committee on a six-monthly basis. <p>R Hunter advised that they have developed a measurement plan that will be used within oversight groups to allow them to measure</p>
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	<p>actions.</p> <p>A discussion ensued around the timeframes set within the strategy and assurance was given that the longer-term timeframes are in relation to strategic vision and that the national strategy will have bi-annual updates that will come with new and revised action plans. It was noted that the action plans will have shorter target dates that will be reported through the Performance and Audit Committee.</p> <p>The Board noted the content and approved recommendations.</p>	
<p>11.</p>	<p>Age Well: Dementia Strategy 2024 – 2034</p> <p>H Dearie advised that the purpose of this report is to seek approval of the renewed South Ayrshire Age Well: Dementia Strategy 2024-34.</p> <p>H Dearie explained that the report outlines the engagement approach taken to inform the South Ayrshire Age Well: Dementia Strategy 2024-34, summarises the content and outlines some proposed next steps.</p> <p>H Dearie continued to inform that the new strategy reflects the wishes of those who they engaged with and therefore looks to be more condensed in size. This also makes it accessible to the wider public where they can see the high-level objectives whilst addressing the strategic themes that emerged from both their engagement and the national strategy that was published in 2023.</p> <p>It highlights the policy context relating to dementia at both national and local level and sets the scene for an understanding of what dementia is.</p> <p>H Dearie advised that the strategy explains the three-tiered approach to services so that staff, stakeholders and the wider public can identify more easily where different types of supports sit and how they link into each other.</p> <p>It also highlights what the vision for dementia services will be for the next 10 years and what they aim to look towards during this time.</p> <p>H Dearie informed that the strategy was developed through engagement with staff initially between March – May 2024. Tiered focus groups were held with staff during this period to gain</p>	

	<p>a deeper understanding of service needs and to highlight what they felt was working well.</p> <p>A tier 1 engagement session took place on the 29th of August in collaboration with the development of the Live Well: Mental Health and Wellbeing Strategy and the Pan Ayrshire Suicide Prevention Plan and this event launched the start of the formal consultation period with the wider public and an online survey was launched which ran until the 11th of October which 40 people completed.</p> <p>A separate survey was completed where frontline staff would ask 3 service users, they were working with 3 questions which focused on how they found accessing services, what works well and what could improve.</p> <p>H Dearie advised that they attended a range of groups including 5 LPP meetings, 6 Participatory Budgeting events, Champions Boards such as ageing well, the League of Champions and tier 1 support groups such as Dementia Friendly Prestwick and carers support groups.</p> <p>Over 300 people were engaged with during the formal consultation period and key themes were identified throughout. They were then able to form a draft version of the strategy and also rebranded the name of the document to Age Well which aligns more closely with the overall vision of having a community that is empowered to Start Well, Live Well and Age well.</p> <p>This draft was then circulated to those who had been engaged with and positive feedback was received.</p> <p>H Dearie advised, if approved by the Board, the next steps will be for the strategy to be launched by the HSCP and the following steps taken:</p> <ul style="list-style-type: none"> • development of an easy read version of the strategy as the Policy Team are undergoing training in this in early 2025 • The oversight group which currently meets on a fortnightly basis to develop the strategy, will continue to meet on a quarterly basis to review the progress of the delivery plan • Subgroups will be formed to drive the delivery plan in a focused manner • The strategy will be reviewed on a bi-annual basis in line with the Scottish Governments action plan publishing 	
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	<p>schedule</p> <ul style="list-style-type: none"> • reports will be presented to the Performance and Audit Committee on a six-monthly basis <p>E Young commended the Partnership for their investment in the posts of both H Dearie and R Hunter, Planning and Performance Officers to work alongside Professional Leads to produce these types of strategies.</p> <p>The Board commended both H Dearie and R Hunter and expressed their appreciation for the work they have both undertaken since coming into post.</p> <p>T Eltringham emphasised the importance of everyone's contribution to the work of the Partnership, highlighting that without corporate support the operational teams are unable to fulfil their remits.</p> <p>The Board noted the content of the report and agreed the recommendations.</p>	
For Information to IJB		
<p>12.</p>	<p>Chief Social Work Officer Report</p> <p>G Hoey advised that the purpose of this report is to provide the Integration Joint Board with detail and information on the performance of statutory social work services for 2023 – 2024 and request/ recommend that cabinet notes the report and approves submission.</p> <p>G Hoey noted that within the report it is difficult to capture the breadth and depth of all the statutory, preventative, and early interventionalist approach working to ensure that those within our communities in South Ayrshire start well, live well and age well.</p> <p>G Hoey advised that the SA HSCP Annual Performance Report offers to IJB greater detail of the services working for good – as referenced within the report.</p> <p>G Hoey explained that as per Section 45 Local Government Act Scotland 1994, each council area must appoint a professionally qualified Chief Social Work Officer, who is required to produce an annual report on performance and key challenges.</p> <p>In respect of the Chief Social Work Officer Report G Hoey noted that this highlights an increasing demand on Social Work</p>	

	<p>Services within each area.</p> <p>G Hoey also highlighted some of the progress seen within the past year as detailed within the circulated report.</p> <p>Cllr Dettbarn expressed her concerns regarding the increase in demand for services, particularly regarding vulnerable adult referrals and questioned whether this was indicative of difficult times or a specific type of vulnerability.</p> <p>G Hoey explained that I could be an indicator of poverty and other reasons, however they have to also acknowledge the work done internally and with others around reporting.</p> <p>A discussion ensued around various areas of focus going forward in relation to demands across all services.</p> <p>The Board noted the content of the report, considering the performance of statutory social work services and pressures outlined.</p>	
<p>13.</p>	<p>Quality Improvement Framework for Improvement Implementation Progress Report</p> <p>B McClean advised that he is presenting this item on behalf of Nicola Hunter, Co-ordinator (Unscheduled Care and Transformation) and explained that the purpose of this report is to provide an update on progress made to date on delivering the Partnership's Framework for Quality Improvement 2022.</p> <p>B McClean explained that the Partnership's Framework for Quality Improvement was approved by DMT in September 2022 and by the Health and Care Governance Group in February 2023 and describes the Partnership's desire to embed a culture which empowers our workforce to deliver quality services through continuous improvement.</p> <p>B McClean focused on section 4 of the report highlighting some of the primary drivers.</p> <p>B McClean advised that the highest priority to date has been on building QI capacity/ capability through tiered training designed to meet the needs of all staff, based on their role and level of involvement in improvement work.</p> <p>Focusing on Primary Driver 3 "A programme is in place to build</p>	

	<p>capacity and capability” B McClean advised that the aim was to increase the number of staff trained to ‘Practitioner Level’ to 180 (10% of 1800) by 30th November 2025 and at present 123 members have already completed Ayrshire & Arran Improvement Foundation Skills (AAIFS) QI training, supported by our colleagues in the QI team within NHS Ayrshire & Arran, as at the end of November 2024. Feedback on training has been positive.</p> <p>The impact of individual projects has been very positive with a number of teams focusing more Quality Improvement as a result.</p> <p>L Gibson expressed from an AHP perspective that she had witnessed several members of staff who have gone through this programme and have transformed as a result, which then has a positive impact throughout their teams.</p> <p>The Board commended the ongoing work in respect of Quality Improvement and would encourage for this to continue.</p>	
Items for noting		
14.	<p>Minutes for noting: <i>Performance and Audit Committee Minute – 1st October 2024</i></p>	
15.	<p>Whistleblowing Q2 Report (July – Sept 2024)</p>	

Any Other Business

T Eltringham informed following today’s meeting, IJB membership will revert to the previously agreed arrangements. L Semple will return as Chair of the IJB with J Ford, current interim Chair reverting to her role as Voting Member.

T Eltringham expressed his thanks on behalf of the Board to Neil McAleese for his interim acting up role as IJB Voting Member.

Date of Next Meeting – Wednesday 12th February 2025